

**BOROUGH OF BROWNSVILLE
FAYETTE COUNTY PENNSYLVANIA
SEPTEMBER 13, 2023**

The Regular meeting of the Council of the Borough of Brownsville was held this evening at the Borough Building located at 200 Second Street in Brownsville. The meeting was called to order by President, Tracy Sheehan Zivkovich at 6:00 p.m. by reciting the Lord's Prayer and the Pledge of Allegiance.

The following members were present: Council President, Tracy Sheehan Zivkovich, Councilmen Beth Bock, Jackie Jackson, Shane Ronzio, Mike Walters, and Kasandra Ward. Also present were Mayor Ross H. Swords, Jr., Solicitor Mitch Mitchell and Borough Secretary/Treasurer Melissa S. O'Brien. Council Vice President Paul Synuria was not in attendance.

RECOGNITION OF VISITORS

Kim Brashear, 502 Market Street. Crime is getting worse. Ms. Brashear would like to know if there was a plan for this. Are there cameras out there to detect things? The criminals are out on bikes. Is there money out there to help. Tracy Sheehan Zivkovich responded that there is money in the budget for the current staff. Kim Brashear asked if the safety budget that Mike Walters discusses covers this. Tracy Sheehan Zivkovich noted that the budget lists year to date expenditures, and we have the rest of the year to get through. The Mayor has the opportunity to set the workforce with the budget he has. If Council chooses to add to public safety, either full- or part-time, we have to decide where that money comes from, as well as how to sustain that every year. Kim Brashear asked if there were grants available for this, which Tracy Sheehan Zivkovich noted there are grants but they change every year. The budget drives what we can afford to do. Kim Brashear would like to see everyone get the grants they apply for. Chief John Brant noted he would comment on this during the public safety part of the meeting.

Mara Sim, 303 Catherine Avenue. Ms. Sim noted she has 11 points to discuss. The community keeps bringing issues to the attention of Council, but they are never discussed or addressed at the next meeting. Proper procedure would be to address them at the next regularly scheduled meeting, yet this has not been done. Ms. Sim has brought up the road hazard on Catherine Avenue, yet it was never discussed or fixed and she attributes this to her slipping and falling on September 8, 2023. On September 11, 2023, it was finally addressed, which she appreciates, but it was done only after an injury. She believes putting in a speed bump would help to redirect the water, and also help with speeding. Branches growing out into an already dangerous road have not been addressed. Ordinance O-05-2010 refers to Catherine Ave. speed limit, which does not have a speed limit sign posted; the community feels 15 mph would be appropriate. There have been posts made about rocks being thrown at cars from High Street causing damages. Ms. Sim would like to know if Paul Synuria has a permit (referencing Ordinance O-01-2010) for Brownsville Screams. Also, if the proceeds benefit the library for this event, why are checks made payable to Paul Synuria and why are they sent to the Borough? There are laws against soliciting private donations from the community and feels doing so would violate a position on Council. Were taxes paid on the donations; is Brownsville Screams a 501(c)(3)? The community asked again for the Council President to resign for various reasons; Council as a whole has not addressed the request. Ms. Sim noted that she sent requests for meeting minutes from 2019, 2020, 2021, and the last four months of this year and has not received a response. Also, she asked for treasurers reports for those years and for all of 2023. She does not feel the community has been given enough time to review Ordinance O-05-2023 relative to the debt act. At this time, President Zivkovich asked Ms. Sim to leave her list to be reviewed by Council, which Ms. Sim did not provide.

MINUTES

Motion by Mike Walters, second by Jackie Jackson to approve August minutes. All in favor. Motion carries.

MAYOR'S REPORT – Mayor Ross H. Swords, Jr.

Mayor Ross H. Swords, Jr. noted the fines from the Magistrate for the month were \$969.18 and \$585.51 from the County.

Mayor Ross H. Swords, Jr. noted that there were 172 calls for service (10 Township, 131 Borough, 31 out of town), 35 citations (0 Township, 35 Borough, 0 out of town), 20 incidents (2 Township, 18 Borough, 0 out of town), 5 arrests, and 1 prisoner transport. A total of 2,273 miles were put on the police vehicles last month.

Trick or Treat is scheduled from 4-6 on October 28, 2023, with a parade to follow.

The Police Officers' Ball is scheduled for September 30, 2023 from 5-11 at the Sons of Italy. Tickets are available now, with details available online.

Chief John Brant addressed Ms. Kim Brashear, and noted that when he took over as Chief he sat down with the Mayor Ross H. Swords, Jr. and discussed what he would like to see happen over the next 9 years, until his retirement. The police cars need camera systems, the town needs camera systems, and grant money is needed for all of this. Ms. Brashear noted that it is scary in town at times.

Chief Brant addressed Mara Sim regarding a video that she posted about a resident driving down her street. That resident reached out the Chief and informed him that they would take an alternate route to avoid problems. He also reached out to the landlord for the problem house on Brashear Street, and with Solicitor Mitch Mitchell's help, they are now facing eviction. At July's meeting, crime and curfew were discussed. At the August meeting, the owner of the 305 house compared crime on the Northside to crime in Homestead; Chief Brant looked at our calls from July, specifically on the Northside (Brashear, Front, Church, Hunkytown, Playford, Broadway) and there were 14 calls in that area (8 were public service calls (check on the welfare, harassment, parking), 1 call was a vending machine theft, 2 calls for suspicious activity, 2 traffic stops, 2 arrests (1 BOLO from a Walmart theft and the other on Playford Avenue), and 1 theft at the Castle. Regarding the Castle call, the person notified the Chief that she was in the area for a funeral, visited the Castle, left her vehicle unlocked, and it was broken into. Chief Brant reached out to the Castle board and he never heard back from them with a response. Again, in July a total of 14 calls came from the Northside with no serious calls. For the month of August, there were only 5 calls on the Northside, with only one being related to suspicious activity, reported by Robb Rhodes. If there are incidents happening up there, please call. If you have it on camera or video, please call as there are no reports coming in.

FINANCE & ADMINISTRATION – Mike Walters

Michael Walters noted that the total funds at this time are \$566,484.46, with deposits totaling \$25,880.29. The general fund is \$234,951.34, ARPA is 163,852.57, and PLGIT is \$75,184.66 making up the majority of the total balance. Tracy Sheehan Zivkovich noted that the ARPA balance includes \$80k which was approved to be spent on paving.

Monthly bills paid were \$90,615.92. The \$35,735.38 paid to Hunters will be reimbursed from the RACF. Beth Bock questioned the police expenses for outfitting and patches, which Mike Walters noted were both approved in prior meetings. Beth Bock also questioned the line painting, which Kasandra Ward noted was for line painting coming down National Pike. Bills that still need paid total \$8,220.10 from the General Fund, \$3,057.74 from the Payroll Fund, and \$62,225.00 from ARPA.

Motion by Mike Walters, second by Jackie Jackson to pay \$8,220.10 from the General Fund. Shane Ronzio asked what the Herald Standard invoice was for, which Melissa S. O'Brien noted was for the Ordinance for the FCIB loan. Beth Bock asked how often we pay the workers' comp invoice, which Melissa S. O'Brien noted was a monthly payment. **Roll Call:** Tracy Sheehan Zivkovich, yes; Beth Bock, yes; Jackie Jackson, yes; Shane Ronzio, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

Motion by Mike Walters, second by Kasandra Ward to pay \$3,057.74 due from Payroll Account. **Roll Call:** Tracy Sheehan Zivkovich, yes; Beth Bock, yes; Jackie Jackson, yes; Shane Ronzio, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

Motion by Mike Walters, second by Beth Bock to pay \$62,225.00 to Tresco Paving from the ARPA fund. **Roll Call:** Tracy Sheehan Zivkovich, yes; Beth Bock, yes; Jackie Jackson, yes; Shane Ronzio, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

On the income side of the budget we are doing better in several categories, which Michael Walters highlighted. Through September 8, we brought in \$808,964.46 and budgeted \$1,000,155 (subtracting the TAN loan we did not use), we have collected 81% of our income.

When we look at expenses, our goal is to be at or less than what we budgeted. Several categories are under budget. One item to review is 403 – the tax collector is paid on what she brings in, and when she brings in more than what was budgeted, she earns more. Tracy Sheehan Zivkovich noted that the Borough only budgets 80% of income taxes collected, which is based on forecasting and Ms. Congelio's suggestion. The Admin section of the budget is also under budget. The police department has a budget of \$203,730 and has only spent 63% of that to date. The last big one is the street department, who have a budget of \$249,300 and they have only spent 59.9% of their budget. Total expenses to date are \$720,674, but you have to add back in the \$85,106.74 as the RACF will be reimbursing us for those demolition costs. Our total expenses to date are 63.5%. If you compare our income to expenses, we have a surplus of \$173,397.03, and that is reflected in the General Fund bank balance. Mike Walters would like to thank the police department, street department, and Melissa S. O'Brien for watching the budget so closely.

Mike Walters noted that the MMO amounts have come in from the pension group, and he will work those numbers into the budget for 2024. Beth Bock asked if we would have those meetings in person this year. Mike Walters noted that he will go over the budget with Melissa S. O'Brien first and then work with individual committees. The budget planning is based on facts from previous years.

BUILDINGS & GROUNDS – Mike Walters

Mike Walters noted that we received a response from the DEP on August 29 requesting additional information, which we hope to have to them by September 30. The DCNR asked for an update on the project, which Mike Walters is working with McMillen Engineering on that response. Mike Walters noted that it is not true that we have received funding yet. We have commitments from three different funding

sources, but no money has been released to the Borough from any of these sources. People are asking where the docks are, but without this permit, no funding will be released. The DEP has asked for changes to our plans, which our engineers are working on.

Tracy Sheehan Zivkovich noted that we will award a contract to a contractor, pay the contractor, and then request reimbursement from the grantors. Grant money sits at the funding source until all is in order.

Mayor Ross H. Swords, Jr. asked if we could discuss signage for parking lots and playgrounds. Mike Walters noted he would work on this. Mayor Ross H. Swords, Jr. would like to add signage for the ballfield, Central Park, Northside Playground, Commons, Snowdon. Mike Walters would like to create a spreadsheet of all signage and their location, so he can track that so that everyone can see the signage we want. Beth Bock asked what the signs would say. Mike Walters noted it would be dependent on the location, such as no overnight parking, no private parking. Beth Bock asked if it would include hours of operation, which Mayor Ross H. Swords, Jr. noted he would like to see the parks closed from dusk to dawn so it would give the police the ability to act on these rules. Mike Walters noted he would have something by the next meeting.

Beth Bock noted there was an Ordinance started in 2020 that just needs costs added. Kasandra Ward would like to set a budget for this, otherwise it falls on public works. Mike Walters would like to create a separate line item for this under building and grounds.

CODE ENFORCEMENT / COMMUNITY / EMA – Paul Synuria

Tracy Sheehan Zivkovich noted that we received a proposal from Hoffman's for animal control services in the Borough, where they offer to work from daylight to 4, Monday through Friday, with emergency calls after hours and on weekends being billed at \$100 per hour. The monthly cost to the Borough will be \$150 per month. The contract proposal is from January 2024 through December 2025.

Motion by Kasandra Ward, second by Mike Walters to approve the contract with Hoffman's. Mayor Ross H. Swords, Jr. noted that in the past, we left Hoffman's as they charged additional fees for cats. Mayor Ross H. Swords, Jr. asked about the county SPCA, which is not built yet. Jackie Jackson asked if anyone picked up cats, which there are no organization out there that do. Shane Ronzio asked what the terms are, how people get their pet back, if they euthanize. Melissa S. O'Brien noted state law mandates the time limit for this. **Roll Call:** Tracy Sheehan Zivkovich, yes; Beth Bock, yes; Jackie Jackson, yes; Shane Ronzio, yes; Mike Walters, yes, Kasandra Ward, yes. Votes are unanimous. Motion carries.

The Code Report for the month of September noted there were 51 phone calls received, two hearings, 9 no lien letters, 1 occupancy permit, and one training attended. There are still 14 outstanding SWEEP violations that have yet to be paid. Michael Walters noted that Code and SWEEP fines for the month totaled \$599.06.

FIRE

Melissa S. O'Brien noted that fire reports were requested, but not provided by either fire station this month.

ECONOMIC DEVELOPMENT – Shane Ronzio

Shane Ronzio discussed the Fayette County tourism grant program, and noted that it is open to everyone in the community who has a business related to tourism in the community. The deadline is October 6, 2023, and can help to launch businesses in town. Shane Ronzio would also like to thank everyone for the opportunity of being on Council, and would like to discuss a designated workspace in the Borough building for Council members, which Kasandra Ward noted there is space upstairs that can be utilized.

LIBRARY – Tracy Sheehan Zivkovich

Nothing to report.

PUBLIC RELATIONS – Beth Bock

Beth Bock noted the fall conference for PSAB will be held from October 13-15 in Erie, PA, with early registration being due by September 29, 2023. It is a great networking opportunity. Beth Bock suggested the minutes should be posted to our Facebook page monthly, after approval by Council. She also asked for access to the Borough laptop.

Beth Bock asked who put the private property signs on the property located at 107 Cadwallader Street, and further noted that the Borough purchased this property from the repository, and it now has "private property, no trespassing signs" on it. Beth Bock stated that all Borough property is public property, and therefore, we cannot put signage on it. She also stated that she spoke to the gentleman who has been caring for it for the last several years and now that the Borough owns it, has asked for some trees to be cleaned up on said property. Tracy Sheehan Zivkovich asked if Beth Bock saw the property, which she stated she did not. Michael Walters noted he would check out the property.

PUBLIC WORKS – Kasandra Ward

Kasandra Ward noted that she and Melissa S. O'Brien worked on three grants, all of which have been submitted, and she is now asking Council for approval of the Resolutions. They are for Cemetery Road,

Hollow Road, the Keystone Communities Grant. Tracy Sheehan Zivkovich noted that none of these grants require match money.

Motion by Kasandra Ward, second by Shane Ronzio to approve Resolution R-10-2023, for \$645k for the Borough's Public Improvement Project. All in favor. Motion carries.

Motion by Kasandra Ward, second by Jackie Jackson to approve Resolution R-09-2023, for \$660k for the Borough's Hollow Road Revitalization. All in favor. Motion carries.

Motion by Kasandra Ward, second by Jackie Jackson to ratify Resolution R-08-2023, for \$500k for Cemetery Road, aka Public Improvement Project, through the Keystone Communities Program. All in favor. Motion carries.

Last month we talked about vacuuming the storm drains. We had three proposals, and the most beneficial one was Slusarczyk's as their rate is \$225 per hour, compared to \$375 and \$500 per hour from the other contractors. Motion by Kasandra Ward, second by Beth Bock to approve Slusarczyk Excavating for one day of service, for a total of \$2,200 from the PLGIT account, on the worst of our storm drains. We are waiting for a start date. Tracy Sheehan Zivkovich noted for clarification purposes, all of these quotes were in our packets last month and the bids/quotes were obtained in compliance with Borough code. **Roll Call:** Tracy Sheehan Zivkovich, yes; Beth Bock, yes; Jackie Jackson, yes; Shane Ronzio, yes; Mike Walters, yes, Kasandra Ward, yes. Votes are unanimous. Motion carries.

The next item on the Agenda is the final paving job, or Phase 3, for the upper Southside. This project would pave every street coming in from Luzerne all the way down to Stewart. This work would be with the gas company. Cole Contracting has proposed \$85,595 for 4,505 SY of mill and overlay, and an additional \$17,000 for the 742 SY for the 600 block of Orchard. Kasandra Ward is proposing using the remaining ARPA balance for this work, and then paying any overage from the PLGIT account. After paying Tresco, the ARPA balance will be around \$101k and the total quote from Cole is \$102,595. Tracy Sheehan Zivkovich noted that three bids are required for this project, based on the estimate. Beth Bock stated she is okay with this as long as it is for paving. Mike Walters asked if this would finish paving the remainder of all streets that Columbia Gas is working on, which Kasandra Ward stated it would for that area. Michael Walters wanted to point out that this would deplete our ARPA funds for the benefit of the residents of the Borough. Kasandra Ward noted that she is also responsible for the maintenance of alleys. Once this paving is completed, however, there will still be four unpaved alleys that the Borough does not have the funding for.

Tracy Sheehan Zivkovich asked Kasandra Ward to get two more bids together, as Borough Code requires any bids over \$18,500 to have three bids. Kasandra Ward noted that she is still under Phase 3 of the paving project and thought that it was still under the same contractor and same work, so she would not need more bids. Mike Walters asked what was done so far, which Kasandra Ward noted Phase 2 is being done now. The community can expect another phase of paving to happen. Kasandra Ward noted the gas company was coming in next Monday at 10 a.m. to discuss the next phase of work. This would deplete the ARPA money. Beth Bock asked if they were getting ready to do this work now, and asked if we needed a special meeting to move forward. Tracy Sheehan Zivkovich noted based upon the value of this project, we will have to advertise the work.

Motion by Kasandra Ward, second by Beth Bock to advertise for bids to do the paving work. Tracy Sheehan Zivkovich noted that if no one else bids, we can accept whatever comes in. Kasandra Ward asked if we did receive a lower bid, do we have to accept it, which Beth Bock noted we have to accept the lowest responsible bid. Solicitor, Mitch Mitchell stated we can take into consideration several factors. Kasandra Ward asked how long we had to advertise, which Solicitor, Mitch Mitchell noted would be once, and again three days later, and open bids 10 days later.

The Borough has asked McMillen for updates on the Charles Street Bridge, and more specifically the contractor, Mar Allen. Shane Ronzio asked if this was the same bridge that we have been discussing since December, which Tracy Sheehan Zivkovich noted it was. She also noted that we were awarded \$595k for the bridge and Second Street. When the lowest bid came in much higher than this, we went out to secure more funding. Tracy Sheehan Zivkovich noted the other issue is that this bridge has not been touched in many years, and as they are working on it, they are finding issues that were undetected during the initial bids, but rather were uncovered once the work started. Beth Bock stated we are currently discussing a \$1.5M loan, which Kasandra Ward noted we do not want to do that at this time. Just because we have a \$1.5M line of credit, does not mean we have to use it. Mike Walters noted the change order, at this time, is in excess of \$116k. Tracy Sheehan Zivkovich noted the additional funding in the amount of \$350k just came through today. We are being cautious with the \$1.5M, and not just tapping into it because we have a change order. Kasandra Ward feels if there are things we really do not have to do, we can possibly put them off, such as the railing or the milling and paving. The additional funding for 350k just came through today. Tracy Sheehan Zivkovich noted that we have to be careful with this project, because we do not want to start writing checks from the LOC without carefully considering what can be cut and what absolutely needs to be done. Kasandra Ward stated that we may need to hold off on some of these things until additional funding can be secured. This of course would be for the beautification

process, not the safety, but keeping this bridge closed is an option. Michael Walters asked if we could go to Mar-Allen and see what we can hold off on and what must be done.

Beth Bock asked when the next change order was coming through, which Kasandra Ward stated possibly this week. Beth Bock also asked if we could go to the funding source and ask for additional funding, which Kasandra Ward stated she would like to have a plan in place prior to doing that, since we only have one change order, and no final total. Asking for additional funding now could result in still being short, as more change orders could come through. At this time, we will review and discuss the Change Order in the future.

RECREATION – Jackie Jackson

Jackie Jackson is still awaiting the DCNR. Information was sent to McMillen and things are still on hold. Tracy Sheehan Zivkovich noted there is an engineering plan in the office if anyone would like to see it.

SOLICITOR’S REPORT – Mitch Mitchell

Solicitor, Mitch Mitchell has been communicating with other Counsel for the FCIB loan. With respect to Kasandra Ward’s bid advertisement requirement, the advertising times were clarified.

OLD BUSINESS

The Planning Commission board had a work session to get organized. They will meet again in October, and they have set regular meeting dates for the second Monday of every month at 6 p.m. at the Borough building. These are public meetings. The Planning Commission will send recommendations to Council.

The Union Station building update is that WVU was here, and the EPA has a grant application out for the remediation of buildings. That grant is being submitted by the RACF. This grant is to remove asbestos, and the grant request is somewhere between \$1M and \$2M. We are already talking to the legislators about this.

NEW BUSINESS

Last month, curfew was brought up. We reviewed several Ordinances, which have been modified over the years. These were sent to Council for review. Tracy Sheehan Zivkovich asked how Council would like to proceed. Beth Bock noted the last Ordinance states 10:30 p.m. and Kasandra Ward noted the fines are already set. Council agrees to keep the most recent Ordinance and continue to enforce it.

FAYETTE COUNTY – Tracy Sheehan Zivkovich

The FCIB loan application has been approved. This is a draw-down loan, where we have access to the funds only when we request a draw. Tracy Sheehan Zivkovich noted we asked for \$1.5M, and the County in turn allowed for up to \$1.6M, which they (the County) came up with after valuing all loan requests that were applied for.

Motion by Kasandra Ward, second by Jackie Jackson to approve Ordinance O-05-2023 regarding the \$1.5M debt. **Roll Call:** Tracy Sheehan Zivkovich, yes; Beth Bock, yes; Jackie Jackson, yes; Shane Ronzio, yes; Mike Walters, yes, Kasandra Ward, yes. Votes are unanimous. Motion carries.

Kasandra Ward noted that the Borough has been going after grants, and so far, match money is not required. With several grants requiring 10-50% in match, the Borough oftentimes does not have this money to match. The availability of these funds will allow us to apply for those grants, and it puts us in a better place, as there are grants out there that we have not applied for due to the matching funds. Mike Walters stated that he feels all businesses need access to funds that are not liquid. If we find a grant and all we have is our bank balance, we cannot always apply. Not everyone can always afford to pay cash for things when they happen, and he carries that same thought process over to grant money. This loan will allow the Borough access to emergency funds if something significant happens. We need to be cautious with the LOC and think of it as an emergency fund. It is a debt. However, we can wait months for reimbursements, and we may need that money to bridge ourselves until the reimbursement comes. Kasandra Ward stated that as Councilmembers, we need to work together and be smart about it, so we are not always behind on things. Beth Bock stated that Kasandra Ward had a huge backlog of things that were dropped in her lap that she had to deal with. Mike Walters stated that not all grants are free, and that limits what we can do. Tracy Sheehan Zivkovich stated we have all been in that situation, and it can be tough. We have been very careful and always ask how much things will cost and what area of the budget we are spending from, and this will allow us to grow and move on. Mike Walters stated that from a finance position, you can take advantage of opportunities to invest in something that will give us a great ROI for future generations. Right now, we have to look to the General Fund, and cannot always move forward. If we have the opportunity to invest in something that gives us a future ROI, we can use that to capitalize on future opportunities.

Also included in the packets for Council review are one property valuation change, eight appeal hearing notices, one zoning board hearing notice, one zoning board Praecept for Appearance, and the pre-sale registration list for the repository sale.

CORRESPONDENCE – Tracy Sheehan Zivkovich

The BAMA festival will be held on Saturday, October 7, 2023. Please support their efforts.

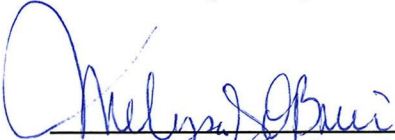
BARC has applied for a grant and asked for the Borough's support. They are working with FayPenn to develop the Rose Mansion property.

The Dolly Parton Imagination Library is an educational partnership, so please share this with as many people as you can. We will hear more and more about this program and it is so beneficial to the community.

Also included in the packets for Council review are the meeting minutes from the Brownsville Municipal Authority, and the TCBA monthly meeting notice.

MEETING ADJOURNMENT

Motion to adjourn by Jackie Jackson, second by Mike Walters. Meeting adjourned at 8:13 p.m.



Melissa S. O'Brien, Secretary/Treasurer



TREASURER'S REPORT		
September 2023		
BANK ACCOUNTS (adjusted through September 8, 2023)		
General Fund		\$ 234,951.34
Payroll		\$ 5,689.44
Petty Cash		\$ 828.96
Act 13		\$ 35,346.32
ARPA Grant Fund		\$ 163,852.57
Fenwick Park		\$ 2,501.00
Fire Escrow		\$ 1.00
Insurance Claims		\$ 40,721.63
K-9 Fund		\$ 5,486.95
Parking Authority		\$ 1,920.59
PLGIT		\$ 75,184.66
	TOTAL	\$ 566,484.46
DEPOSITS (adjusted through September 8, 2023)		
Mayor Ross H. Swords, Jr.	Fines & Fees	\$ 2,280.10
Brownsville Police	Police Reports	\$ 30.00
MDJ	Code Fines & Fees	\$ 199.06
Various	No Lien Letters	\$ 65.00
Various	SWEEP Fines	\$ 400.00
McMillen	Permits	\$ 352.50
Fayette County	Tax Claim Sales	\$ 545.17
Tena Congelio	Real Estate Taxes	\$ 6,531.88
Recorder of Deeds	Real Estate Transfer Tax	\$ 632.46
SWRTB	Taxes	\$ 14,094.98
First National Bank	Interest	\$ 169.11
Inco	Insurance Claim	\$ 571.00
Verizon	Refund	\$ 9.03
	TOTAL	\$ 25,880.29

BOROUGH OF BROWNSVILLE				
MONTHLY BILLS PAID - October 2023				
DEPARTMENT	VENDOR	FOR	AMT.	TOTAL
Finance	Breezeline	Cable & Internet	\$ 317.46	
	EMC Insurance	Insurances	\$ 4,426.75	
	Ford Office Technologies	Phone & Fax	\$ 206.83	
	Guardian Life	BEO Insurance	\$ 38.98	
	Herald Standard	Advertising	\$ 110.90	
	IRS	Federal Income Tax	\$ 4,842.98	
	Mar-Allen Concrete	Charles Street changeorder	\$ 104,892.30	
	McMillen Engineering	149 High Street	\$ 589.00	
	McMillen Engineering	Wharf	\$ 3,826.12	
	Misc	Supplies	\$ 5.36	
	PA Department of Revenue	PA Taxes	\$ 886.65	
	PA UC Fund	Unemployment Insurance	\$ 57.15	
	Postmaster	Postage	\$ 132.00	
	PSAB - MRT	Pension	\$ 1,175.00	
	PSAB UC Plan	Unemployment Insurance	\$ 210.42	
	Quill	Office Supplies	\$ 32.42	
	R&D Watters	Port a Jon rental	\$ 165.00	
	Staples	Office Supplies	\$ 35.81	
	UPMC	M/D/V Insurance	\$ 7,692.50	
				\$ 129,643.63
B&G	Brownsville Municipal	Sewage	\$ 129.00	
	Columbia Gas	Gas Bill	\$ 86.35	
	PA American Water	Building & Shed	\$ 78.46	
	Quill	supplies	\$ 157.54	
	West Penn Power	Electric	\$ 11,950.83	
	White's Heating & Cooling	repairs	\$ 275.00	
				\$ 12,677.18
Code Enf.	Hoffman Kennels	Animal Control	\$ 150.00	
				\$ 150.00
Police	Amazon	Notebooks	\$ 24.37	
	AT&T	Cell Phone	\$ 62.11	
	Bevard	Gas	\$ 826.70	
	Elmo's	monitor	\$ 189.99	
	Local 491	Union Dues	\$ 134.00	
	PSAB	Pension	\$ 1,456.56	
	S&D Calibration	Vascar Certification	\$ 64.00	
	Staples	supplies	\$ 63.15	
				\$ 2,820.88
Streets	Bevard	Gas	\$ 396.20	
	BNY Mellon	Pension	\$ 3,043.36	
	<i>Brownsville Ace Hardware</i>	<i>Supplies</i>	<i>\$ 6.98</i>	<i>PLGIT</i>
	<i>Coulsons</i>	<i>Supplies</i>	<i>\$ 154.95</i>	<i>PLGIT</i>
	<i>Herald Standard</i>	<i>Advertising</i>	<i>\$ 434.32</i>	<i>PLGIT</i>
	Local 373	Union Dues	\$ 82.00	
	<i>NAPA</i>	<i>Supplies</i>	<i>\$ 143.99</i>	<i>PLGIT</i>
	PA One Call	Street Digs	\$ 11.84	
	<i>Tresco Paving</i>	<i>Paving</i>	<i>\$ 62,225.00</i>	<i>PLGIT</i>
	<i>US Municipal</i>	<i>Signage</i>	<i>\$ 219.59</i>	<i>PLGIT</i>
				\$ 66,718.23
Fire	Brownsville Fire Relief	Fire relief payment	\$ 9,181.59	
	Center Independent	Gas	\$ 187.16	
	PA American Water	Hydrants	\$ 1,360.10	
	SWIF	Workers' Comp	\$ 578.00	
				\$ 11,306.85
	TOTAL BILLS PAID			\$ 223,316.77
BOROUGH OF BROWNSVILLE				
MONTHLY BILLS DUE THIS MONTH - October 2023				
General Fund	Ford Office Technologies	Phones	\$ 206.83	
	PA American Water	Water	\$ 1,443.57	
	SWIF	Workers Comp	\$ 577.00	
	TOTAL INVOICES DUE THIS MONTH			\$ 2,227.40
MONTHLY BILLS DUE / VARIOUS DUE DATES				
The following donations have been requested:				
	Northside Fire Station	Donation	\$ 9,000.00	
	Southside Fire Station	Donation	\$ 9,000.00	
	Library	Donation	\$ 8,000.00	
				\$ 26,000.00
The following invoices are due from the General Fund:				
	Vincent Tiberi Esquire	Legal services rendered	\$ 2,295.00	
				\$ 2,295.00
The following invoices are due from PLGIT:				
	Lees Plumbing & Excavating	Catch basins	\$ 13,850.00	
				\$ 13,850.00
The following McMILLEN invoices are due from various Grant Funds (REIMBURSABLE):				
	McMillen Engineering	Fenwick Park	\$ 10,000.00	
	McMillen Engineering	Wharf	\$ 5,879.00	
				\$ 15,879.00
The following McMILLEN invoices are due from various Grant Funds (NON-REIMBURSABLE):				
	McMillen Engineering	Fenwick Park	\$ 13,021.00	
				\$ 13,021.00
	TOTAL INVOICES DUE - Various Dates			\$ 71,045.00