

BROWNSVILLE BOROUGH
FAYETTE COUNTY, PENNSYLVANIA
MAY 08, 2019

An Executive session was called at 6:00 P.M. for personnel issues. Session ends at 6:14 P.M.

The Regular meeting of the Council of the Borough of Brownsville was held this evening in the Council room at the Municipal Building. The meeting was called to by **President-Jack Lawver** at 6:15 P.M. by reciting the Lord's Prayer and the Pledge of Allegiance to the flag of the United States of America.

The meeting offers a moment of silence for 53 year Veteran Fire Fighter-Bob "Sharky" Sunny.

The following members were present: **Jack Lawver, Robert Kovach, James Lawver, Ronald Bakewell and Paul Synuria,**. Also present was: **Jeffrey Wilhelm**-Borough Secretary and **Krishna DeMascio** –Solicitor.

Lester Ward and **Tracy Zivkovich** absent due to illnesses.

RECOGNITION OF VISITORS:

Students in Action –Gave presentation on the new project of adding a teen addition to the Brownsville Free Public Library.

Connie Gore-Gives concerns of people being in vacant buildings. She stated the Mayor made people leave the vacant church on Market Street and the people went back in. **Solicitor** addresses that the Council or Mayor cannot remove anyone from private property. This can only be done by the property owners. The only exception would be if the property has been condemned. Then it has been deemed as unsafe.

Robert Kovach makes a motion to allow the Netflix film company to shoot in Brownsville. **James Lawver** seconds the motion. Motion carries.

Robert Kovach makes a motion to allow the Buildings and Grounds Committee to negotiate with the film company fees for where they will be filming pending Solicitors approval. **Paul Synuria** seconds the motion. Motion carries.

Paul Synuria makes a motion to adopt Rental Ordinance O-01-19. **James Lawver** seconds the motion. **Solicitor** makes a note that the fees will be adopted as a Resolution at a later time. This is done so the fees can be changed at any time and we won't have to pay to advertise for an ordinance. **James Lawver** asked how do we define who is a renter and who is not.? **Solicitor** responded, it is defined in the ordinance as anyone who is not owner occupied. Roll call: **Paul Synuria, yes; Ronald Bakewell, yes; James Lawver, yes; Robert Kovach, yes and Jack Lawver, yes.** Motion carries.

James Lawver makes a motion to approve the April 10, 2019 minutes. **Paul Synuria** seconds the motion. Motion carries.

Mayor's Report: April 2019 \$1,560.18 (Police \$1,278.60 / CEO \$281.58)

James Lawver makes a motion to accept the mayor's reports. **Paul Synuria** seconds the motion. Motion carries.

FINANCE & ADMINISTRATION:

Chairman, **Lester Ward**-Absent, **Jack Lawver** gives the Financial Report for May 2019: Department Bills \$10,347.40, Utilities \$18,449.82 for a total of \$28,797.22. Account balances as of 04/30/19. Spendable Accounts: Liquid Fuels \$107,736.70 and General Fund \$98,624.82 for a total of \$206,361.52. Accounts allocated for Specific Projects: Payroll \$18,478.66, Police Pension Fund \$31,017.07, Fire Escrow \$227.42, K-9 \$3,725.09, Northside Park Project \$11,112.85 and Act 13 \$23,797.05 totaling \$88,358.14. **James Lawver** makes a motion to pay the bills. **Robert Kovach** seconds the motion. Roll call: **James Lawver, yes; Robert Kovach, yes; Jack Lawver, yes; Ronald Bakewell, yes and Paul Synuria, yes.** Motion carries.

James Lawver makes a motion to resend the original motion for the Tax Anticipation Note since it took so long to process and the tax revenues have started to come in. **Ronald Bakewell** seconds the motion. Roll call: **Paul Synuria, yes; Ronald Bakewell, yes; James Lawver, yes; Robert Kovach, yes and Jack Lawver, yes.** Motion carries.

INFRASTRUCTURE:

Chairman, **James Lawver** –The guys have begun to cut grass and the street sweeper is running.

PUBLIC SERVICE:

Chairman, **Paul Synuria**- Calls for service: Township-5, Borough-91, Out of Town-4 Total 100;

Citations: Township-2, Borough-94, Out of Town-0 Total 96; Incidents: Township-2, Borough-21, Out of Town-1 Total 24; People arrested-10 and Transport of Prisoners-0. Unit #1-632 miles and Unit #3-750 miles. Total miles placed on vehicles: 1382.

BUILDING & GROUNDS:

Chairman, **Robert Kovach**- Northside Park and Finwick Park have been moved and cleaned and are being used by children. We did order new swings for Northside Park and a couple residents volunteered to paint the equipment with paint that was donated by Do It Best. **James Lawver**-The building that was previously rented to Frank Angelelli has interest of being rented again by John Walters. The roof and electrical service needs updated of which he has agreed to do. He would like a five year lease at \$500.00 per month the first two years and increases of \$50.00 per month for the remaining three years. **Solicitor**-Anytime you rent, lease or sale property it has to be advertised for bids with terms of the lease being available for review at the Borough Building. You would have the option to refuse and it would have to be the highest responsible bidder. **Robert Kovach** makes a motion to advertise to lease the property on sealed bids with terms being available at the Borough Building. **James Lawver** seconds the motion. Motion carries.

Paul Synuria leaves meeting at 7:03 PM.

Jack Lawver-We've passed a motion to replace the lights downtown. The contractor has not responded in over a month. **Robert Kovach**-I talked to Denny Falsetto of the Veteran Memorial Committee can purchase three LED light heads for the parking lot at a cost of approximately \$190.00 each. He is a certified electrician and is willing to donate his time to install the light heads. He also said they have excess funding available and may donate the cost of the lights. **Jack Lawver**-The caboose is planning to be moved the last week of May or the first week of June. The area where the caboose is going was possible, thanks to our commissioners from hotel tax. The contractor that is doing the work gave us quote of repairs to the 130 feet of sidewalk that was damaged previously. **James Lawver** makes a motion to pay Hunter Excavating \$8,698.57 to repair the damaged sidewalk. **Robert Kovach** seconds the motion. **Robert Kovach** ask if this can be paid from Liquid Fuels. **Jack Lawver** responded with a yes. Roll call: **James Lawver**, yes; **Robert Kovach**, yes; **Jack Lawver**, yes; and **Ronald Bakewell**, yes. Motion carries.

UTILITY SERVICES:

Chairman, **Ronald Bakewell** –Nothing to report.

ECONOMIC DEVELOPMENT:

Chairperson, **Tracy Zivkovich** – Not Present. Woody's Report by **Jack Lawver**: Complaints, 29; Inspected Houses, 3; Court Hearings, 6; Citations issued, 51; and Letter Sent, 12. A car ran through a downtown building. Andrew French from the Redevelopment Authority has been notified. The building has since been secured. **Robert Kovach** noted that during cleanup days, the Eagles hosted a flea market in our parking lot without authorization. We did require the American Legions to follow requirements and supply insurance. I would like to send the Eagles a letter stating they must follow our guidelines in the future.

LIBRARY:

Representative, **Paul Synuria**- No report.

FIRE COMPANIES:

Representative, **Jack Lawver**- We do have fund raisers going on and we are making plans for Kennywood. This year will be August 1st.

TAX BUREAU

Representative, **Lester Ward**- Not present, no report.

CORRESPONDENCE:

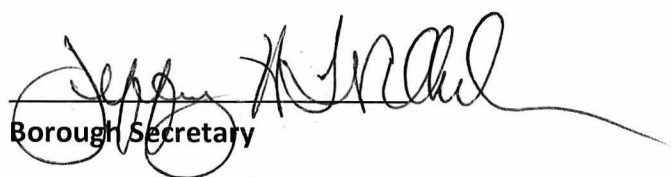
PA American Water / DeHaas Law (Brownsville Municipal Authority / Planning & Zoning (Library-Tina Haluska) 2.

100 High Street Marshal's Sale (Bank Building). **Solicitor**-There is requirement from the DEP to implement an act 537 Plan. The Brownsville Municipal Authority has notified us that the cost is not to exceed \$10,000.00. We do have some responsibility but the Authority is agreeing to do it at their cost. We have to give authority for their engineers to create the 537 Plan since we do own the property. **James Lawver** makes a motion to adopt a resolution for the Brownsville Municipal Authority to create a 537 Plan at the Authority's expense. **Robert Kovach** seconds the motion. Roll call: **Ronald Bakewell**, yes; **James Lawver**, yes; **Robert Kovach**, yes and **Jack Lawver**, yes. Motion carries. **Robert Kovach** states that he would like to contact TREK industries on behalf of the Borough to see if they may be interested in 100 High Street (Bank Building) when it comes up on the Marshal's Sale.

OLD BUSINESS:

NEW BUSINESS:

Motion to adjourn by **James Lawver** and second by **Ronald Bakewell**. Motion passes.


Borough Secretary

TREASURER'S REPORT

REGULAR GENERAL FUND

BANK BALANCE	04/30/19	98,624.82
Outstanding Checks		<u>365.00</u>
BANK BALANCE	04/30/19	98,259.82
CASH BALANCE	04/01/19	12,825.44
Receipts		<u>138,503.63</u>
		151,329.07
Expenditures		<u>52,704.25</u>
CASH BALANCE	04/30/19	98,624.82

APRIL 2019 RECEIPTS

Mayor Ross Swords	(Fines/Forfeits)	1,591.21
Code Enforcement	(Fines/Forfeits)	235.70
Brownsville Police	(Police Reports)	45.00
Various	(Occupancy Permits)	240.00
Various	(No Lien Report)	75.00
County of Fayette	(Delinquent RE Tax)	5,997.08
Clerk of Courts	(Fines)	216.14
Recorder of Deeds	(R.E. Transfer Tax)	75.10
SWRTB	(EI Tax)	18,830.91
SWRTB	(LS Tax)	353.47
Money Market Account	(Transfer To General Fund)	1,418.15
Lexis Nexis	(Refund)	155.58
Brownsville Township	(Police Protection)	3,750.00
Lee's Plumbing	(Street Opening Permit)	85.00
Tena Congelio	(RE Tax)	103,955.87
Tena Congelio	(Phone Reimbursement)	175.47
Interest Credit		<u>38.35</u>
		138,503.63

MONTHLY BILLS APRIL 2019

FINANCE

Herald Standard	100.66
Dodaro, Matta & Cambest, P.C.	950.00
Fayette County Assessment	311.46
PSAB	25.00

BUILDING

Terminex	40.00
Swing Set Stuff.Com	120.16

CODE ENFORCEMENT

RECREATION

POLICE

Bevard	370.92
FNB Equipment Finance	7,429.38

STREET

Bevard	56.00
Tennant	486.45
Do It Best	48.51
J.G. Services	40.41
Lewandowski Enterprises	72.32

FIRE

Center Independent North Side Fire	136.46
Center Independent South Side Fire	159.67

Total	\$10,347.40
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