

**BROWNSVILLE BOROUGH
FAYETTE COUNTY, PENNSYLVANIA**

JUNE 12, 2019

The Regular meeting of the Council of the Borough of Brownsville was held this evening in the Council room at the Municipal Building. The meeting was called to by **President-Jack Lawver** at 6:00 P.M. by reciting the Lord's Prayer and the Pledge of Allegiance to the flag of the United States of America.

A moment of silence is given in remembrance of Bill Johnson.

The following members were present: **Jack Lawver, Robert Kovach, James Lawver, Ronald Bakewell, Lester Ward and Paul Synuria,**. Also present was: **Jeffrey Wilhelm**-Borough Secretary and **Krishna DeMascio** – Solicitor.

RECOGNITION OF VISITORS:

Brianne Mitchell-A theater performance/kids fest with the Brownsville Perennial Project to be held on July 12, 2019 6:00 PM until 8:30 PM at the Cast Iron Amphitheater. They are planning to have an art display and concession. They are working on the insurance liability certificate and naming the Borough as the second insurer. **Robert Kovach** makes a motion to approve the event. **James Lawver** seconds the motion. Motion carries.

Jack Lawver asked what the fair price would be for rentals of the amphitheater for groups other than non- profit organizations. **Solicitor**-you can only charge a difference between residence and non-residents but you can exclude non-profit from the fees applied.

Beth Bock-She discussed the upcoming Community Days/Car Cruise on August 3rd and asking for the permission to use the parking lot, amphitheater and the commons area near the castle. **Jack Lawver** suggested closing Brownsville Avenue instead of using the commons. **James Lawver** makes a motion to allow Brownsville Events Committee to use the mentioned areas for the Community Days Celebration. **Robert Kovach** seconds the motion. Motion carries.

James Lawver makes a motion to approve the May 08 2019 minutes. **Paul Synuria** seconds the motion. Motion carries.

Mayor's Report: May 2019 \$1,448.80 (Police \$1,177.81 / CEO \$270.99)

James Lawver makes a motion to accept the mayor's reports. **Ronald Bakewell** seconds the motion. Motion carries.

FINANCE & ADMINISTRATION:

Chairman, **Lester Ward**-gives the Financial Report for June 2019: Department Bills \$27,969.78, Utilities \$18,297.59 for a total of \$47,267.37. Account balances as of 05/31/19. Spendable Accounts: Liquid Fuels \$100,000.22 and General Fund \$166,525.24 for a total of \$266,525.46. Accounts allocated for Specific Projects: Payroll \$13,173.08, Police Pension Fund \$31,404.79, Fire Escrow \$227.42, K-9 \$3,725.09, Northside Park Project \$11,112.85 and Act 13 \$23,797.05 totaling \$83,440.28. **Lester Ward** makes a motion to pay the bills. **James Lawver** seconds the motion. Roll call: **Paul Synuria**, yes; **Ronald Bakewell**, yes; **James Lawver**, yes; **Robert Kovach**, yes; **Lester Ward**, yes and **Jack Lawver**, yes. Motion carries. **Lester Ward** –We have sent out several emails requesting Council input on some issue. I would like for you to respond back with some of your suggestions to these matters.

INFRASTRUCTURE:

Chairman, **James Lawver** – The guys have been busy doing the repairs the insurance company is requesting in a 45 day window.

PUBLIC SERVICE:

Chairman, **Paul Synuria**-John Unrue and Constable Wilson donated their time today for traffic control in moving the caboose. We would like to thank them for this service. Calls for service: Township-4, Borough-55, Out of Town-9 Total 72; Citations: Township-2, Borough-94, Out of Town-0 Total 96; Incidents: Township-1, Borough-29, Out of Town-0 Total 30; People arrested-1 and Transport of Prisoners-1. Unit #1-602 miles and Unit #3-639 miles. Total miles placed on vehicles: 1241. Car #3 broke down today and is currently at Van Divner's for repairs.

This is from Ross Swords: They have three Motorola XDS2500 radios and currently using a radio with an old battery. He is requesting four new batteries for the radios. We have one Motorola XP6000 radio which also needs a new battery. **Jack Lawver** suggested asking Richard Black. He gets the replacement batteries for the fire department radios. **Paul Synuria** makes a motion to purchase the batteries once we can locate them. **James Lawver** seconds the motion. Roll call: **James Lawver**, yes; **Robert Kovach**, yes; **Lester Ward**, yes; **Jack Lawver**, yes; **Ronald Bakewell**, yes and **Paul Synuria**, yes. Motion carries. **Paul Synuria** makes a motion to adopt Resolution R-02-19. A resolution to destroy police records that have been retained according to the PA records retention. **James Lawver** seconds the motion. Motion carries. **Lester Ward** states there is an ordinance that no one is to be smoking in Borough vehicles. This is to be enforced immediately. **Paul Synuria**-It has been 2 or 3 months since we instructed the officers to get fitted for their flap jackets. The chief's has been out of date for four years and Brant's is expiring soon. It is my understanding that they have been told not to have it done. **Solicitor**-we may to discuss in an executive session at this point they may not come in for duty until they have this safety equipment as policy. Obviously, they would face disciplinary action if this is not done immediately. **Paul Synuria**—I have been told by a couple people that someone is driving the police car other than an officer. This needs to be stopped. We need to make a log for when each vehicle is being used. **Jack Lawver**-The only persons driving beside officers is the person that calibrates the vascar. **Solciitor**-There can be criminal charges filed for anyone driving the police vehicle besides an officer. **Lester Ward**-We need to have a log of anyone signing the cars out when they are on duty. **Solicitor**-Most departments have in there police manual have that specific policy: you would have to sign it out, do a pre inspection of the vehicle to note any damage and the mileage when you enter the car and when you exit the car. **James Lawver**-When I was a police officer we did have that log. **Robert Kovach**-Have we had the video systems installed the vehicles? **Jack Lawver**-No Bob, they have been on back order for almost two months. I will get two for the police cars when they come in and this will verify if someone else is driving the cars. It takes a picture of the driver at all times. **Paul Synuria** makes a motion that the logs be accurately kept up to date for each shift, if anybody other than a borough employee uses the vehicle it must be put on the log and approved by the Public Safety Chairman, and that the logs be given to the Public Safety Chairman in their monthly report. Criminal charges will be filed if the person driving the police car has not been authorized by the committee chairman. **James Lawver** seconds the motion. **Ronald Bakewell** votes no on the motion. He will discuss why in the executive session. Roll call: **Paul Synuria**, yes; **Ronald Bakewell**, no; **James Lawver**, yes; **Robert Kovach**, yes; **Lester Ward**, yes and **Jack Lawver**, yes. Motion carries. **Paul Synuria** makes a motion that the log be turned into him each month. **James Lawver** seconds the motion. Motion carries. **Lester Ward** makes a motion that following is something that needs done for safety of community. Effective next schedule the police coverage for the community needs to be Tuesday-Saturday with one officer working from 11 AM until 7 PM and the other officer working from 7 PM until 3 AM. Currently we have police coverage Monday-Friday with one officer working from 7 AM until 3 PM and the other officer working from 7 PM until 5 AM with no Saturday night protection. We have seen several bad instances in Brownsville in the last couple weeks and we need to stop this if at all possible. The part-time officers can be used on Sunday and Monday and to fill in when the full time officers are off due to sickness or vacation. **Paul Synuria** seconds the motion. Motion carries.

BUILDING & GROUNDS:

Chairman, **Robert Kovach**- We are working on getting the roof on the street department shed and the other buildings torn down. I talked to Bobby Jerisco and he said the process will begin shortly. I spoke to Andrew French about heating and air condition system we were awarded for the building. I then contacted K-2 to get the specs so this can begin. I currently have not heard back from K-2. **Lester Ward**-Can we meet with the representative for K-2 and have a meeting to see why they are not responding to requests. **Robert Kovach**-Absolutely.

UTILITY SERVICES:

Chairman, **Ronald Bakewell**—Nothing to report.

ECONOMIC DEVELOPMENT:

Chairperson, **Tracy Zivkovich** – Not Present.

Woody's Report by **Lester Ward**: Complaints, 28; Inspected Houses, 2; Court Hearings, 6; Citations issued, 62; and Letter Sent, 17. **Jack Lawver** states a movie was recently filmed in Brownsville. **James Lawver** makes a motion that we pay the bill for the dumpster that was used by the movies crew for \$186.00 and we will be reimbursed by the movie company. **Paul Synuria** seconds the motion. Roll call: **James Lawver**, yes; **Robert Kovach**, yes; **Lester Ward**, yes; **Jack Lawver**, yes; **Ronald Bakewell**, yes and **Paul Synuria**, yes. Motion carries. **Jack Lawver**- The caboose was finally moved today to its new location at the Transportation Museum. The ramp was only closed for six hours and Route 40 was closed only 12 minutes. **Robert Kovach** can we somehow thank the community for their patients and support for this and the movie from Council. **Jack Lawver**-We can put on the sign, have Connie to put it on the website and Brownsville PA News.

LIBRARY:

Representative, **Paul Synuria**- We are still looking for a new librarian.

FIRE COMPANIES:

Representative, **Jack Lawver**- We are working on the Kennywood Event and Brownsville Fire Company is in with BARC for the annual Ducky Race.

TAX BUREAU

Representative, **Lester Ward**- No report.

CORRESPONDENCE:

PennDot (Engine Braking Ordinance Denied) / A Call For Order (Aprils Meeting Not Keep In Order Due To People In Audience)

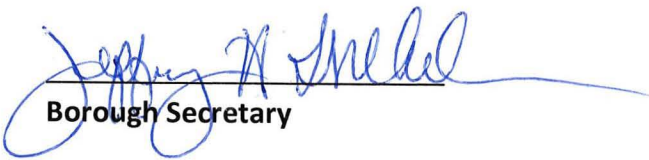
James Lawver makes a motion to adjourn for Executive Session at 7:14 PM. **Paul Synuria** seconds the motion. Motion carries.

OLD BUSINESS:

Community Days

NEW BUSINESS:

Motion to adjourn by **James Lawver** and second by **Paul Synuria**. Motion passes.



Borough Secretary

TREASURER'S REPORT

REGULAR GENERAL FUND

BANK BALANCE	05/31/19	166,525.24
Outstanding Checks		<u>341.63</u>
BANK BALANCE	05/31/19	166,183.61
 CASH BALANCE	 05/01/19	 98,624.82
Receipts		<u>117,469.41</u>
		216,094.23
Expenditures		<u>49,568.99</u>
CASH BALANCE	05/31/19	166,525.24

MAY 2019 RECEIPTS

Mayor Ross Swords	(Fines/Forfeits)	1,172.25
Code Enforcement	(Fines/Forfeits)	265.51
Brownsville Police	(Police Reports)	60.00
Various	(Occupancy Permits)	120.00
Various	(No Lien Report)	45.00
County of Fayette	(Delinquent RE Tax)	7,782.60
Clerk of Courts	(Fines)	122.42
Recorder of Deeds	(R.E. Transfer Tax)	346.42
SWRTB	(EI Tax)	11,065.25
SWRTB	(LS Tax)	651.61
SWRTB	(Delinquent Per Capita)	96.12
Commonwealth of Pennsylvania	(Gas Tax Rebate)	1,855.64
Atlantic Broadband	(Franchise Fees)	3,907.00
Beck's Food Truck	(Solicitor's Permit)	250.00
Fayette County Housing Authority	(Payment in Lieu of Taxes)	18,420.48
Tena Congelio	(RE Tax)	71,213.40
Interest Credit		<u>95.71</u>
		117,469.41

MONTHLY BILLS MAY 2019

FINANCE

De Lage Landen	303.58
Dodaro, Matta & Cambest, P.C.	1,387.50
Quill	165.47
Feaster Pension Consulting	1,400.00
Labor Law Posters	24.94

BUILDING

Terminex	40.00
J & D Beer Distributers	36.00
Do It Best	297.02

CODE ENFORCEMENT

RECREATION

POLICE

Bevard	417.40
S & D Calibrations	60.00

STREET

Bevard	201.00
Tennant	736.65
Fayette Parts	15.99
J.G. Services	257.77
Pennsylvania Dept. of Transportation	15,263.31
State Chemical Solutions	836.66

FIRE

Center Independent North Side Fire	92.33
Center Independent South Side Fire	64.78

Total	\$28,969.78
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