

**BROWNSVILLE BOROUGH
FAYETTE COUNTY, PENNSYLVANIA**

JANUARY 9, 2019

The Regular meeting of the Council of the Borough of Brownsville was held this evening in the Council room at the Municipal Building. The meeting was called to by **President-Jack Lawver** at 6:00 P.M. by reciting the Lord's Prayer and the Pledge of Allegiance to the flag of the United States of America.

The following members were present: **Jack Lawver, Robert Kovach, Lester Ward and Paul Synuria,**. Also present was: **Jeffrey Wilhelm**-Borough Secretary, **Krishna DiMascio** –Solicitor via telephone and **Ross Swords,** r. –Mayor.

Jack Lawver-Tracy is still healing from her injuries from her fall. Jim was hospitalized last week for kidney stones and is recovering at home.

Jack Lawver-Krisha, we discussed at last month's meeting of selling the 2009 Ford Crown Vic police car. We have a letter from German Township Supervisors that I am opening now. They are offering us \$1200.00 for the car. **Lester Ward** makes a motion to accept the offer for the car. **Robert Kovach** seconds the motion. Roll call: **Paul Synuria**, yes; **Robert Kovach**, yes; **Lester Ward**, yes and **Jack Lawver**, yes. Motion passes.

RECOGNITION OF VISITORS:

Lisa Synuria-Ask how to handle unleashed and loose dogs in the borough. Secretary tells her to notify the borough office and it will be forwarded to our Animal Control person.

Kathy Werry-She wanted to know the progress of her automobile that was hit by the police in October 2017. She was told by the Secretary that he was given the accident report that morning and all the information was forwarded to our insurance company. They said it may be issue since it was not reported for sixteen months.

Lester Ward-Bob and I did follow up last week to see what was going on with the accident report. **Solicitor**-If there is an issue, I will speak with the agent and make them aware that it was no fault of the citizen not reporting the accident. **Kathy Werry**-Is there any update on the caboose? **Jack Lawver**-We have obtained the property but now we are trying to get somebody to set the tracks.

Approval of **December 12, 2018** Regular Meeting. Motion by **Lester Ward** and **Paul Synuria** seconds the motion. Motion carries.

Mayor's Report: December-No Report Available

FINANCE & ADMINISTRATION:

Chairman, **Lester Ward**-Financial Report for January 2019: Department Bills \$5,563.50, Utilities \$19,033.45 for a total of \$24,596.95. Account balances as of 12/31/18. Spendable Accounts: Money Market \$69,966.29, Liquid Fuels \$44,020.04 and General Fund \$258.77 for a total of \$114,245.10. Accounts allocated for Specific Projects: Payroll \$8,927.85, Police Pension Fund \$29,500.79, Fire Escrow \$227.42, K-9 \$3,757.31, Northside Park Project \$11,122.85 and Act 13 \$23,797.05 totaling \$77,301.05. We still need to be careful with spending and make sure every purchase has a purchase order. **Lester Ward** makes a motion to pay bills and **Paul Synuria** seconds the motion. Roll call: **Robert Kovach**, yes; **Lester Ward**, yes **Jack Lawver**, yes and **Paul Synuria**, yes. Motion carries. Secretary makes a comment that the bank is charging a \$10.00 inactive fee for the Northside Park account. **Jack Lawver**-The project is down so Andrew should be extracting the funds from that account soon and the account will be closed.

INFRASTRUCTURE:

Chairman, **James Lawver** absent. **Robert Kovach**-We did receive the new dump truck and it is ready to go.

PUBLIC SERVICE:

Chairman, **Paul Synuria** –We have a letter of resignation from Margaret Vorum-Leonard a part-time police officer from 12/12/18. **Robert Kovach** suggest we advertise one a month or so for part-time police officers.

Jack Lawver agrees with the suggestion and states if anybody is interested to contact the secretary and he can set up the interview. He also states that any of the council members can set in on the interview since they all would have to vote to hire the person. **Paul Synuria** makes a motion to accept the letter of resignation.

Lester Ward seconds the motion. Motion carries.

Chief Jablonsky has requested that we approve to destroy the years 2010 and 2011 traffic and non-traffic citations that have been retained for the correct amount of time. **Solicitor**-We should hold off on that request until a retention ordinance is adopted. Then the records could be destroyed by resolutions.

Calls for service: Township-3, Borough-36, Out of Town-7 Total 48; Citations: Township-0, Borough-15, Out of Town-0 Total 15; Incidents: Township-0, Borough-7, Out of Town-1 Total 8; People arrested-0; and Transport of Prisoners-0. Unit #1-498 miles, Unit #2-0 miles and Unit #3-377 miles. Total miles placed on vehicles: 875. Report for the year of 2018: Calls for service: Township-74, Borough-836, Out of Town-83 Total 993; Citations: Township-18, Borough-544, Out of Town-0 Total 562; Incidents: Unknown-1, Township-11, Borough-183, Out of Town-6 Total 101; People arrested-56; and Transport of Prisoners-5. Unit #1-572 miles, Unit #2-5817 miles and Unit #3-9950 miles. Total miles placed on vehicles: 16,339.

BUILDING & GROUNDS:

Chairman, **Robert Kovach**- Jack did we have any correspondence with Andrew about the monies for the new heat system? **Jack Lawver**-No I didn't since the holidays. Maybe we can all get together and talk about this.

Robert Kovach-Jack and I had a discussion about the buildings that are collapsing near the borough shed. I am trying to prepare the lot since the majority agrees we should switch to all salt for next winter. I would like to clear these buildings and get a pavilion to store the salt to keep it dry. **Lest Ward**-What would the price be for the pavilion?

Robert Kovach-I think the township spent about \$20,000.00 for theirs. **Ross Swords**-Last month I came in late and you guys discussed the mailboxes. I would like to see if we could remount the mailboxes just for internal use. Just this week the mail was delivered late and they only had four days to be in

Uniontown for a hearing. **Jack Lawver**-We did discuss and the they can be mounted in the council room behind the door and we will give the police a key to the council room. **Ross Swords**-What makes the difference if they mounted in here or over by the police station? **Lester Ward**-We had issues in the past with the borough mail being locked in the mailboxes and the office could not access it making a few bills late.

Robert Kovach-I had a discussion with the police chief and he said he didn't have a key for the mailboxes.

Ross was the only one with a key. The only reason their mail is being delayed is because the Mayor is the only one to have access to the locked mailboxes. **Ross Swords**-The other thing is, can the intercom system for the police department be reinstalled?

Robert Kovach-We you do something like this, as a courtesy I would like to be informed if you are going to secure or install something in the building, since I am chairman of buildings and grounds. I was never informed of the mailboxes, intercom or the garage door. I already checked into a lot of this stuff before you took it upon yourself to do it. PennDot has a regulation that you have to have a carbon monoxide detector with an exhaust fan if you have a vehicle stored and running down stairs. I am all for using it but we need to have a discussion so that everything is done properly. I made a motion about two and half years ago to put buzz locks on the doors. The motion was passed but we have not the funding to have them installed. The problem with the intercom was that the door was locked during business hours and people couldn't get in to pay their taxes. We need to be clear on what time you are going to lock this door. If in fact the email you sent out stating people are being childish, if in fact you put anything on this building it becomes property of the borough. **Ross Swords**-The mailboxes and the intercom was approved when I was on council. I paid for these out of my own pocket not to put the burden on the borough.

Robert Kovach-I think at this time we should leave the intercom down and I will check into the buzz locks. How often are they going to be sitting in there and why was that door the only door to be secured? What about the office employees? **Ross Swords**-That is the only door that people come to at night. It was put up to be used only at night time. **Lester**

Ward-There was a sign put up there. I don't see anything wrong except for the fact that it was put up without approval. **Ross Swords**-Lester, even when you were mayor we had a discussion about the mailboxes and I

brought it up at council. I am just getting to this stuff. **Jack Lawver**-Let Bob check into the buzz locks before we do anything. Concerning the car, it was my fault. I told them if there was nothing in there to go ahead and park it in there.

Robert Kovach-My only concern with that is that we had an area rented to our tenant. **Ross Swords**-They still have stuff upstairs too. **Robert Kovach**-That is our fault. We did not designate to him where to store his stuff. We all need cooperate. If we are going to put it in, let's do it properly. I have no problem with it being put back in as long as it is installed with conduit.

Lester Ward-I agree with Bob. If you're going to do it, do it correctly. **Robert Kovach**-I have had a discussion with the chief, Lester was there on one occasion. I ask him where he wanted the monitor installed? **Ross Swords**-I had a discussion with the chief and I said it should be installed above the window in their office. **Lester Ward**-You brought up about a new garage door, we don't have the money to buy one. **Jack Lawver**-I told them maybe somebody would donate one. **Paul Synuria**-What are we going to do about the intercom? **Jack Lawver**-Let Bob check out prices for the buzz locks.

UTILITY SERVICES:

Chairman, **Ronald Bakewell** –No Report. Not Present.

ECONOMIC DEVELOPMENT:

Chairperson, **Tracy Zivkovich** – Not Present. **Lester Ward** – The American Legion is open daily from 10-2. It is looking very nice. They ran a fund raiser for the library that was successful raising over \$5000.00. Saint Peters Church had their ground breaking ceremony for the recreation center. There is also a bakery that opened downtown next to the Antique Grill. **Woody's Report:** Complaints, 20; Inspected Houses, 1; Court Hearings, 7; Citations issued, 56; and Letter Sent, 11. Totals for the year of 2018: Complaints, 329; Inspected Houses, 34; Court Hearings, 55; Citations issued, 642; and Letter Sent, 162.

Jack Lawver-Columbia Gas would like to meet with us on Friday the 18th at 10:30 AM to talk about the street openings. If anyone is available, please attend. I contacted Pam Snyder on the Historical District. Just to put a roof on the Union Station Building we have had two and years of 106 meetings and we still don't have a roof on. She put me in contact with Bill Callahan to set up a meeting to talk about these issues. I will get everybody in synch with this.

LIBRARY:

Representative, **Paul Synuria**- Today was librarian Emma Hardesty's last day. She will be missed. The library has reopened after the water line brake with limited access for the internet. They need a part to get this corrected. The rest of the library should be back to normal in about two weeks. **Jack Lawver**-Joe Varatovich is wanting to contact the Northside group. He would like to get some group from the high school together to clean up the area and to sit down with council to see what he can and can't do.

FIRE COMPANIES:

Representative, **Jack Lawver**- We had our 109th Installation Banquet for Brownsville Fire Company. South Brownsville will be celebrating their 111th soon. The chief gave the annual report and we answered 326 alarms during the year of 2018.

TAX BUREAU

Representative, **Lester Ward**-There is a letter in your packet to appoint a tax representative and an alternative. **Paul Synuria** makes a motion to keep Lester Ward as the representative and Ross Swords as the alternate. **Robert Kovach** seconds the motion. Motion carries.

CORRESPONDENCE:

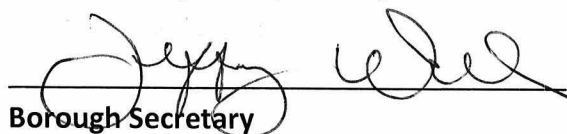
SWRTB / Tri-County Boroughs Association / Vorum's Resignation Letter

OLD BUSINESS:

Northside Playgroup is completed and Andrew will be contacting us for the funds. **Lester Ward** makes a motion to renew all the council member's subscription to the PSAB magazine. **Robert Kovach** seconds the motion. Motion carries.

NEW BUSINESS:

Motion to adjourn by **Paul Synuria** and second by **Lester Ward**. Motion passes.


Borough Secretary

TREASURER'S REPORT

REGULAR GENERAL FUND

BANK BALANCE	12/31/18	258.77
Outstanding Checks		<u>0.00</u>
BANK BALANCE	12/31/18	258.77
CASH BALANCE	12/01/18	15,561.06
Receipts		<u>30,008.96</u>
		45,570.02
Expenditures		<u>45,311.25</u>
CASH BALANCE	12/31/18	258.77

MONEY MARKET ACCOUNT

BALANCE	12/01/18	52,347.94
Deposits		<u>47,618.35</u>
		99,966.29
Transfers		<u>30,000.00</u>
CASH BALANCE	12/31/18	69,966.29

DECEMBER 2018 RECEIPTS

Mayor Ross Swords	(Fines/Forfeits)	1,076.34
Code Enforcement	(Fines/Forfeits)	906.86
Brownsville Police	(Police Report)	90.00
Various	(Occupancy Permits)	120.00
Various	(No Lien Report)	45.00
Various	(Solicitor Permits)	25.00
Clerk of Courts	(Fines)	171.72
Recorder of Deeds	(R.E. Transfer Tax)	808.45
Fayette County	(R.E. Delinquent Tax)	912.07
SWRTB	(EI Tax)	30,722.94
SWRTB	(Corporate Tax)	170.88
Commonwealth of Pennsylvania	(State Police Fines)	816.18
Market Street Academy	(Rental)	250.00
Brownsville Township	(4 th Quarter Police Protection)	3,750.00
Tena Congelio	(Real Estate Taxes)	7,573.26
Tena Congelio	(Telephone Reimbursement)	175.47
Interest Credit		<u>3.98</u>
		47,618.34

MONTHLY BILLS DECEMBER 2018

FINANCE

Dodaro, Matta & Cambest	537.50
Sprowl's Insurance	1,937.50
PSAB	50.00

BUILDING

Terminex	40.00
Do It Best	32.92

CODE ENFORCEMENT

RECREATION

POLICE

Bevard	249.91
C. Harper	230.00

STREET

Bevard	134.12
K-2 Engineering	230.00
Hunter Excavating	1,676.35
Giannetti Motors	38.00
Do It Best	67.32

FIRE

Center Independent North Side Fire	169.04
Center Independent South Side Fire	190.11

Total	5,563.50
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