

**BOROUGH OF BROWNSVILLE
FAYETTE COUNTY PENNSYLVANIA
AUGUST 10, 2022**

The Regular meeting of the Council of the Borough of Brownsville was held this evening at the Borough building in Brownsville. The meeting was called to order by President, Tracy Sheehan Zivkovich at 6:00 p.m. by reciting the Lord's Prayer and the Pledge of Allegiance.

The following members were present: Council President, Tracy Sheehan Zivkovich, Council Vice President Paul Synuria, Beth Bock, Jackie Jackson, Kasandra Ward and Mike Walters. Also present were Solicitor Mitch Mitchell and Borough Secretary/Treasurer Melissa S. O'Brien. Councilman Barbara Peffer and Mayor Ross H. Swords, Jr. were not present.

RECOGNITION OF VISITORS

Ron Barry, South Brownsville Fire Chief; Ray Charles Boulevard. Chief Barry was present to discuss the renaming of the street to Ray Charles Boulevard. After a show in Brownsville, Ray Charles and the Raylettes had some time left. At that point, Mr. Charles turned to his band and directed them to follow him. What happened next was musical history as Mr. Charles performed a song that he never played before. The crowd rose to their feet and danced and cheered. The song was received so well, he decided to record it. In 1959 the song, now entitled "What I'd Say" was released, and rose to #1 on the Billboard R&B and #8 on the Billboard All #100. Ray Charles received his first gold record for this song, and it all started on the Lennox Club on a street that did not have the best reputation at this time. Brownsville needs to embrace this history. Little Richard and Cab Calloway both performed there. Chief Barry presents a written petitions with over 80 signatures and an online petition with over 82 signatures, to change the name of Shady Avenue to Ray Charles Boulevard. Shady Avenue has no physical addresses on it, so no residences or businesses will be inconvenienced by this change. Chief Black, who works for Fayette 911, stated the change would be minimal in the 911 system. The club is at the corner of Brownsville Avenue and Shady Avenue, and could be a tourist area if cleaned out and a plaque added. Mayor Ross H. Swords, Jr. reached out to the Ray Charles Foundation and they are definitely interested and awaiting the first step.

Ron Barry, South Brownsville Fire Chief; Fuel Allowance. Tracy Sheehan Zivkovich called Chief Barry the other night and brough to his attention that the annual fuel allowance was nearing the budget. Chief Barry would like to know how to rectify this. They have been very busy, running over 300 calls, (nearly one call per day), which is very busy for a town of this size. The fuel is being used in an official capacity. Parade attendance is down, and most fuel expenditures are being used for calls only.

The previous council enacted an ordinance for nuisance alarms. We have been at Mulligan Manor 26 times for calls this year, and Brownsville House 17 times for the same. Smoking is illegal at Section 8 housing, and there is one person who continuously sets off alarms from smoking. The housing authority is in the process of evicting, but the nuisance ordinance is never enforced for this type of thing. Chief Barry would like the Borough to start enforcing this ordinance, and start using those fines toward the fuel costs.

Tracy Sheehan Zivkovich noted that the fire stations are allocated \$4,500 annually to cover both stations. Southside was around \$2,100 through August and Northside around \$1,100 through the same date. We wanted to be sure that we are sending trucks with multiple firefighters to all fire calls.

Paul Synuria spoke on the nuisance alarms, and will be reviewing the Ordinance to see what we can do to start enforcement. Mr. Synuria believes that the fire chiefs will have to provide the Borough with the information to do so. Solicitor Mitch Mitchell noted that this is also in the crimes code and criminal charges can be filed. Paul Synuria stated that the gentleman smoking and setting off alarms is a fineable offence, and we want to look into this.

Chief Richard Black stated that other fire stations around the area are charging the person responsible with malicious intent for risking a catastrophe for each fire fighter on the call. Beth Bock asked if this was something we could add under the SWEEP program, which Paul Synuria noted we could check into this for the future.

Richard Black, Northside Fire Chief; Ray Charles Boulevard

The process through 911 to change Shady Avenue to Ray Charles Boulevard is very easy. Council needs to notify him via email and it just takes a few minutes.

Motion by Paul Synuria to rename the street to a name that appropriately addresses Ray Charles' history here, and consequently renaming Shady Boulevard to something more befitting to Mr. Charles. Second by Beth Bock. Tracy Sheehan Zivkovich noted that we could ask the Ray Charles Foundation for suggestions. Solicitor, Mitch Mitchell suggested changing the name to Shady Avenue. Chief Black noted that 911 is the group responsible for notifying the post office, tax assessment, Google maps. PennDOT gets their information from 911. All in favor. Motion carries.

MINUTES

Motion by to Beth Bock to approve the minutes from June. Second by Kasandra Ward. All in favor. Motion carries.

Motion by Jackie Jackson to approve the minutes from July. Second by Paul Synuria. All in favor. Motion carries.

MAYOR'S REPORT – Lt. John Brant

The police fines for the month totaled \$1,626.24 from the MDJ and \$90.44 from the County.

There were 86 calls for service, 40 citations, 8 incidents, and 1 arrest. 1 prisoner transport was also reported. A total of 942 miles were put on the vehicles last month.

It was noted that Mayor Ross H. Swords, Jr. is recommending a traffic change to Brownsville Avenue from a one- to two-way street and eliminating the parking on that Avenue. This will prepare the town for the traffic change once bridge construction starts. Paul Synuria noted that until signs are placed, there is no change. Motion by Paul Synuria to approve this change. Second by Jackie Jackson. All in favor. Motion carries.

Tracy Sheehan Zivkovich noted that there is an offer from PennDOT in the amount of \$26,100 for .608 acres for a temporary construction easement, removing a tree, retaining wall, and a few parking spots that will be permanently lost for the walking path across the new bridge. Motion by Beth Bock to accept the offer. Second by Jackie Jackson. Beth Bock asked when this work would start. Tracy Sheehan Zivkovich noted that a start date was not announced, but expects it will be sometime next year. Beth Bock also asked if we would be notifying the businesses that would be affected by this, to which Tracy Sheehan Zivkovich responded in the affirmative. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

PennDOT has sent an additional offer for \$12,100 for 443 sq. ft. of a right-of-way easement. Motion by Beth Bock to approve the offer. Second by Jackie Jackson. Beth Bock asked if this was the property closest to the wharf. Michael Walters asked if they would put the park back together after their work. Tracy Sheehan Zivkovich noted there are items on this property that we can remove and reinstall, depending upon what we want to do. Beth Bock asked if we had to communicate this to PennDOT in writing, which Tracy Sheehan Zivkovich believes we can do at a later time once closer to the time of construction. Paul Synuria believes the park can be better designed at that time, as well. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

We had one applicant apply for the police position. An interview was scheduled for today, but the application was withdrawn.

Tracy Sheehan Zivkovich noted that Chief Stanley Jablonsky submitted a letter of retirement, effective September 6, 2022. He will be using all of his PTO time and his last day was August 5. Motion by Paul Synuria to accept Chief Jablonsky's retirement. Second by Beth Bock. Paul Synuria would like to thank Chief Jablonsky for all his years of service. Tracy Sheehan Zivkovich noted that the Mayor would like to plan something to recognize the Chief for his service and will notify everyone when that is planned. All in favor. Motion carries.

At this time, we have no Chief. Motion by Beth Bock to appoint John Brant as Chief effective August 7, 2022 with an annual salary of \$48,547, which is the same salary that Chief Jablonsky was paid. Second by Mike Walters. Tracy Sheehan Zivkovich noted that we are in negotiations at this time with the bargaining unit for the police. All in favor. Motion carries. Congratulations to Chief Brant.

The police car has finally been released for production and will be shipped soon. No further information about the date of delivery.

Chief Brant discussed the police printer, which we are no longer able to get toner for. Council offers the main printer to the police to use going forward, rather than a new purchase.

FINANCE & ADMINISTRATION – Mike Walters

Mike Walters reported the total funds at this time are \$432,981.24, including General Fund \$223,288.35, Payroll \$10,371.36, Petty Cash \$374.93, Act 13 \$28,045.72, K-9 Fund \$5,448.45, Fire Escrow \$1.00, Parking Authority \$1,920.59, PLGIT \$52,814.49, ARPA Grant Fund \$108,716.11, and Comprehensive Plan Fund \$2,000.24.

Monthly bills paid were \$76,814.30. Bills that still need paid total \$5,517.72 from the Payroll Fund, \$0 from the ARPA Grant Fund, \$0 from PLGIT, \$29,888.75 from various other grants. Deposits this month totaled \$29,727.32.

Motion by Mike Walters to accept the Treasurer's Report and pay the \$5,517.72 from the Payroll Account. Second by Mike Walters. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

Michael Walters noted that we owe McMillen a large sum. Tracy Sheehan Zivkovich noted that we met with McMillen and discussed the grant preparation expenses, and we have asked them for a breakdown of those services. Some of the work is for engineering, and some is for grant writing. We budgeted \$5,000 for grant writing under line item 406.310, so there is a small budget for that. As of today, we have not yet received a cost breakdown. Once we receive clarification, we can charge it to the project. Under 408.310, we budgeted \$20,000. We asked McMillen for future pre-approval on all grant writing, so we have an estimate rather than just being billed unknown amounts. The Charles Street Bridge project is a \$300k project. Beth Bock asked if we specifically asked for this, which Tracy Sheehan Zivkovich noted we did ask for this clarification on the bills that we currently have.

Mike Walters reviewed the budget and our percentage of expenses and revenues. We are eight months into the year, and the budget appears to be on track in most areas. Michael Walters noted that the fire department fuel is nearing its budgeted amount, but their total costs are not over budget. Tracy Sheehan Zivkovich noted that a surplus in the same category or line item of 411 is an easy transfer of funds. Beth Bock noted that we could not anticipate such high gas prices or taxes. Tracy Sheehan Zivkovich noted that Borough's contribution of \$18,000 to the fire stations is budgeted and at 100% as it has been paid out. Michael Walters asked what the contribution was, which Tracy Sheehan Zivkovich noted was general fund tax monies that we donate to the fire stations for general operational needs.

Tracy Sheehan Zivkovich noted that under 439.372, there is \$25,000 budgeted for street paving, which Kasandra Ward does have a list of roads that are in poor condition and that line item will be spent.

BUILDINGS & GROUNDS – Mike Walters

Tracy Sheehan Zivkovich received a message from Jim Stanton at McMillen regarding the 149 High Street demo. They anticipate putting it out to bid in September and starting the demolition in October.

The mason has come to check out the Albany Road damages. Mike Walters will have him stop out next week and get a quote quickly. Melissa S. O'Brien asked for the quote once it is received.

Tomorrow the arch goes up, and then lights are next. Mike Walters would like to ask Council what they can do as far as lighting, Christmas decorations, etc. What are they allowed to do there as far as holiday decorating. Tracy Sheehan Zivkovich noted that ownership will shift once erected. Kasandra Ward asked what the impact on our budget would be once new lights are erected. Mike Walters noted that this project's goal is to make downtown more attractive. They would like the lights on during special events, maybe not every day. The banners and outdoor movie screen are lit well enough from the light in the center of town. Tracy Sheehan Zivkovich asked where the hookup was by the arch. The conduit is right near the corner, and they will add an outlet at the same location. They would like to decorate it during holidays and special events. Kasandra Ward asked about the movie screen lighting, which Mike Walters believes would also be LED.

Mike Walters noted that the Snowdon Place arch is already bolted together and it will go up in the morning. He is extremely proud to mention that the hotel tax grant paid for this, and all of that money stayed in our community. The fabrication was done in Allison, the painter was in Connellsville, the designer is in New Salem, the engineer is McMillen.

CODE ENFORCEMENT – Paul Synuria

We have no code report, as we do not have a code officer at this time. Code fines for the month totaled \$142.36.

We have a job description and duties, and a few interested parties, but Paul Synuria would like to put the job description out for a period of two weeks, and then bring in all interested parties to meet with the code committee. If Council would like to name Paul Synuria as a temporary code officer, he can write some citations until a permanent person is hired. Tracy Sheehan Zivkovich asked Solicitor, Mitch Mitchell if a council member could write those codes. Solicitor, Mitch Mitchell noted that the law is not clear on that subject with council, but states that the mayor is clearly able to do so. The Borough code is not clear on this. He feels that the Mayor is a safe choice, but a councilman he's unsure of. It specifically states that who cannot be appointed, but not as clear, other than Mayor, as to who is able to. Borough code states that the Mayor has the authority to do so, as well as the police force. Paul Synuria withdrew his offer to do code work temporarily.

Motion by Paul Synuria to appoint Mayor Ross H. Swords, Jr. as an interim Code Enforcement Officer. Second by Jackie Jackson. Jackie Jackson asked if that would go into effect as of today, which Paul Synuria noted we would have to notify the Magistrate first. Beth Bock asked if the Mayor was in agreement with this, which Tracy Sheehan Zivkovich noted he was. All in favor. Motion carries.

We need to make sure our Borough parks are kept up with, especially during the summer. Paul Synuria visited the wharf a few weeks ago, and the smell was unbearable. The trash was all over and needs to

be dealt with more often. The park on the way to the wharf has high grass, which also needs to be taken care of more often. Kasandra Ward noted the Charles Street park is cut every other week. The rain has been an issue, and with only one worker for the majority of the summer, the Public Works department is doing all that they can do to keep up with it. The wharf was not touched as there was only one street worker, and the catch-up work was extreme. With limited staff, we have to pick and choose what we can do. We need the ability to address the situations and that will require more staff, as two people are not enough to handle all the work here. Tracy Sheehan Zivkovich asked if we had pricing on just that park, which Kasandra Ward noted that we had a landscaper do other work instead. Tracy Sheehan Zivkovich feels that another Public Works employee is a hefty expense, and we need to explore other options. Paul Synuria noted that it will be difficult to fine others when we have high grass on our own properties.

Paul Synuria noted that he and Joe Barantovich went to the wharf and took care of cleaning, and then the fire companies came to clean it. He noted that a week before the ducky races, the wharf was awful. He presented pictures. Kasandra Ward noted that no council member came to her to ask for help. Kasandra Ward noted that she and Joe Barantovich had spoken on previous occasions about the wharf. Tracy Sheehan Zivkovich noted that it is the Public Works department's responsibility to keep that area maintained, keep the wharf clean, and empty the trash. The Mayor has been doing it, but it is the responsibility of the Public Works crew. Kasandra Ward noted that she was never notified that the wharf was her responsibility, so this is the first she is hearing of it. Moving forward it is on her radar. Mike Walters noted that there are a few volunteers that have been helping out since the Public Works crew was short-staffed. Mike Walters noted that one person can only do so much. Tracy Sheehan Zivkovich noted that they fish down there, clean fish, leave garbage; it happens. We need to gain some clarity. We want to be a community that has back-to-back weekend events, and we need to keep these common areas looking good.

Mike Walters noted that the Riverfest event has over 600 people on Facebook attending. Rather than expect Public Works to get things ready, they did the work themselves to make their own parking and clean up the areas they would be using.

The IPMC Ordinance is included so that everyone can review. We would like to adopt the 2021 IPMC, as we have been using the 2009 code. Motion by Paul Synuria to advertise the ordinance. Second by Jackie Jackson. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

Beth Bock asked about the Code job posting, which Tracy Sheehan Zivkovich responded that it would be posted on the Borough's Facebook page and her Indeed account, which

FIRE – Paul Synuria

For the month of July Northside fire had 5 fires, 12 rescue and emergency calls, 2 hazardous conditions, 5 service calls, and 3 false alarms.

For the month of June, Southside had 4 fires, 14 rescue and emergency calls, 2 service calls, and 5 false alarms. No report was submitted for July.

ECONOMIC DEVELOPMENT – Barbara Pepper

Not report, as Barbara Pepper was not present at tonight's meeting.

LIBRARY – Paul Synuria

There is a Harry Potter escape room from August 17-19 from 10:30 a.m. to 4:30 p.m. for ages 10-adult. It will end with a Harry Potter party on August 20, from 11-3:30. Groups of up to 4 can sign up by calling the library at 724-785-7272 or emailing Ari.brpublib@gmail.com. Sign up soon so you can get your Hogwarts's Letter.

The 2nd annual Teen Horror Short Story Contest is accepting submissions until October 14, 2022 at 5 pm. The rules must be followed precisely. For ages 12-18. Must be horror with no limitations. Word count 600-3000 words and submitted in Word or PDF. For more information contact the library. Prizes will be awarded for most original, most horrifying, and best story. Winners will be announced on October 21.

PUBLIC RELATIONS – Beth Bock

Brownsville Avenue will be closed tomorrow morning at 7:30 so the arch can be erected. There is no end time.

PAWC is replacing all water lines from Arch, Middle, Sheridan, Second Streets. This will be an ongoing project that could possibly take a few months.

The SWEEP program information will be uploaded online for residents to see what we have going on. Tracy Sheehan Zivkovich noted that our existing program does not work. Prior to SWEEP, our officer would go out, cite someone for high grass, they would appeal it at the magistrate and show they fixed the problem, and then the case would be dismissed. The average fine on the SWEEP program is between \$50 and \$100. Tracy Sheehan Zivkovich noted that public relations is getting this information out to the general public.

Beth Bock noted that she and Melissa S. O'Brien discussed a newsletter via an email blast that would notify residents of what was going on. The problem we have is that not all residents have Facebook, twitter, Instagram, etc., but most people do have email. Beth Bock looked into a few programs that would allow this email blast to work for us. She found one that was approximately \$17 per month, through Mail Chimp.

The domain purchases are about \$10 per year, and would like to buy any .org, .net, and/or .gov domains so that we own them all.

Motion by Beth Bock to sign up for Mail Chimp and purchase the domains. Second by Paul Synuria. Mike Walters feels that this is a positive move, as he hears from several people that they do not know about events until they are over. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

Beth Bock noted that PNC has a clover set-up where you can do online payments for the new SWEEP program. Beth Bock will reach out to FNB to see if they have some type of payment system to do this, as well as taxes, and parking tickets. Melissa S. O'Brien will assist.

PUBLIC WORKS – Kasandra Ward

The Aubrey Lane sign installation is done and will come off of the Agenda.

There is a dirt and gravel ESM in-person training that Kasandra Ward would like to attend. We have to have someone certified course before we can apply for certain grants. Kasandra Ward would like to attend and will pay her own way and is not asking the Borough for any payment. The course is in Williamsport, PA in November. We have alleys that are terrible, with ruts that are so bad. She is hoping that this dirt and gravel course helps us take care of this. Tracy Sheehan Zivkovich thanks Kasandra Ward for her interest and willingness to do this.

Flagger training is scheduled for tomorrow from 9 am – noon, and both of our Public Works employees. Motion by Kasandra Ward to approve flagger training at a total cost of \$150, which is within her budget. Second by Paul Synuria. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

The street ordinance for the digs is in packets and Kasandra Ward would like Council approval. Motion to advertise the revised Ordinance by Kasandra Ward. Second by Paul Synuria. Paul Synuria asked if we could wait for the gas company to give feedback before we advertise again. Solicitor, Mitch Mitchell noted we can clarify with them prior to advertising. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

Kasandra Ward noted that vehicle maintenance is line item is seeing some action, as our vehicles are aging and are starting to cost us money. With winter coming up, we may see more expenses.

Kasandra Ward met with Stephanie Whitlatch from PennDOT and drove around the Borough to see what streets were bad. Starting with Clover (between Green and Pearl) is terrible. Stewart has an entire block of deteriorated street. Wall is on both sides of the highway, and both need attention. Greenside Avenue is the worst street that we have in the Borough. Aubrey Lane also needs attention. There is a PennDOT estimate for \$63k. The streets are so bad, they need milled and paved, which adds to the expense. Tracy Sheehan Zivkovich asked what Kasandra Ward was asking Council for tonight. Kasandra Ward would like to put this out to bid to see what type of pricing we get back. If we can find the money to get it done, we would at least have the bids to do it. Tracy Sheehan Zivkovich noted that we may have money to move into this fund.

Motion by Kasandra Ward to put this out to bid. Second by Paul Synuria. Beth Bock asked if there were storm drains on those streets, which Kasandra Ward noted there were not, nor does she know if they need drains. Paul Synuria noted that these roads were chosen based upon how bad they are. They are in close proximity, but we are not only working in one area. This is just the start. PennDOT will help with the bid specs, and then we will advertise for that, receive sealed bids, and hope to have them at the next Council meeting. Kasandra Ward is hoping that with the price of gas decreasing, we get bids under this amount. Beth Bock asked if this project would be done before the asphalt plant closes in November. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

RECREATION – Jackie Jackson

Jackie Jackson is still working on the LSA Grant.

There are squatters in some of our houses, but she is unsure what to do about it. The Borough is unable to just go board up people's homes, but Tracy Sheehan Zivkovich recommends that Jackie Jackson reach out to the Mayor and/or the new Chief regarding this situation.

There is a resident in the patch who said that Hood Street is in deplorable condition, and she is unsure if it was PennDOT, a utility company, or the Borough. Jackie Jackson was instructed to work with Kasandra Ward as well.

There was a motocross race at Luzerne Park over the weekend.

There is a donation for Fenwick Park in the amount of \$600 that Jackie Jackson will be giving to Barbara Peffer.

TAX BUREAU – Tracy Sheehan Zivkovich

There is a zoning variance letter for the Galway's in everyone's packets.

SOLICITOR'S REPORT – Mitch Mitchell

Nothing to report.

OLD BUSINESS

The Charles Street Bridge is being funded through a \$300k grant that we received. In a conversation with McMillen, a PennDOT inspection report recommended some repairs. They are projecting that the repairs will now be in the \$500k range. Everything will be ready to go to bid in August, with tentative construction starting in October 2022. There is a meeting with McMillen here on Friday, August 26, at 11 am at the Borough Building.

PAWC is coming in to do some major work and will restore all roads to Ordinance.

The Comprehensive Plan is being finalized, and we hope to have a final draft before our September meeting.

There have been a few people who have expressed interest in the Luzerne Park Board seat.

NEW BUSINESS

Nothing to report on laptop grants.

LSA grant was discussed for Parks and Recs is gone.

We spent a lot of time discussing Hollow Road and McMillen is preparing a \$650k grant with no match, and estimating their grant writing fee being approximately \$1,300.

For the budgeting purposes of 2023, there are two multimodal grants available (spring and fall), that Tracy Sheehan Zivkovich and Kasandra Ward will look at. These are state grants through the DCED.

CORRESPONDENCE – Tracy Sheehan Zivkovich

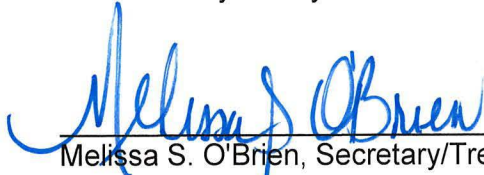
Paul Synuria would like to address the letter from Chief Ron Barry regarding the unsafe structure at 502 High Street. This building was addressed with Council several times, and was supposed to be demolished in December, but it is still here. Paul Synuria feels that this structure is extremely unsafe.

Additional correspondence from Berkshire Hathaway Energy, Brownsville Football Boosters sponsorship letter, minutes from Brownsville Municipal Authority, and PennDOT notice are all included for Council's review.

Motion by Paul Synuria to advertise ½ page in the Brownsville Football Booster Program Ad. Second by Beth Bock. **Roll Call:** Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Beth Bock, yes; Jackie Jackson, yes; Mike Walters, yes; Kasandra Ward, yes. Votes are unanimous. Motion carries.

MEETING ADJOURNMENT

Motion to adjourn by Jackie Jackson. Second by Mike Walters. Meeting adjourned at 8:07 p.m.


Melissa S. O'Brien, Secretary/Treasurer



TREASURER'S REPORT

August 2022

BANK ACCOUNTS (adjusted through August 10, 2022)

General Fund	\$	223,288.35
Payroll	\$	10,371.36
Petty Cash	\$	374.93
Act 13	\$	28,045.72
K-9 Fund	\$	5,448.45
Fire Escrow	\$	1.00
Parking Authority	\$	1,920.59
PLGIT	\$	52,814.49
ARPA Grant Fund	\$	108,716.11
Comprehensive Plan Fund	\$	2,000.24
TOTAL	\$	432,981.24

DEPOSITS (adjusted through August 10, 2022)

Mayor Ross H. Swords, Jr.	Fines & Fees	\$	1,626.24
Clerk of Courts	Fines & Fees	\$	90.44
Commonwealth of PA	Fines & Fees	\$	368.00
Brownsville Police	Police Reports	\$	30.00
Brownsville Police	Parking Violations	\$	25.00
Drug Task Force	Police Protection	\$	128.00
MDJ	Code Fines & Fees	\$	142.36
Various	No Lien Letters	\$	135.00
Fayette County	Delinquent Real Estate Taxes	\$	6,889.19
Fayette County	Delinquent Fire Hydrant Taxes	\$	189.07
Fayette County	Delinquent Street Light Taxes	\$	583.21
Tena Congelio	Real Estate Taxes	\$	2,072.30
Tena Congelio	Fire Hydrant Taxes	\$	126.00
Tena Congelio	Per Capita Taxes	\$	21.00
Tena Congelio	Street Light Taxes	\$	252.00
Recorder of Deeds	Real Estate Transfer Tax	\$	728.34
SWRTB	Local Service Tax	\$	66.74
SWRTB	Per Capita Tax	\$	74.76
SWRTB	Earned Income Tax	\$	8,876.54
County Hauling	Garbage Franchise Fee	\$	2,046.85
EMC	Refund	\$	4,169.23
First National Bank	Interest	\$	111.07
PAWC	Street Digs	\$	55.00
Progressive	Insurance Claim	\$	920.98
TOTAL		\$	29,727.32

BOROUGH OF BROWNSVILLE				
MONTHLY BILLS PAID - August 2022				
DEPARTMENT	VENDOR	FOR	AMT.	TOTAL
Finance	Atlantic Broadband	Cable & Internet	\$ 169.20	
	Brownsville Free Public Library	Annual Contribution	\$ 8,000.00	
	Checks for Less	Payroll Checks	\$ 76.95	
	DeLage	Copier Lease	\$ 165.76	
	EMC Insurance	Insurances	\$ 5,107.59	
	Fayette Chamber of Commerce	Dues	\$ 100.00	
	First National Bank	TAN Loan Payment	\$ 5,000.00	
	First National Bank	Interest Payment	\$ 25.45	
	Ford Office Technologies	Phone & Fax	\$ 1,447.81	
	Guardian Life	BEO Insurance	\$ 42.16	
	IRS	Federal Income Tax	\$ 1,852.93	
	IRS	Federal UE	\$ 1.08	
	Microsoft	Office 365	\$ 37.50	
	Mitch Mitchell	Solicitor Fees	\$ 1,000.00	
	PA UC Fund	Unemployment Insurance	\$ 36.93	
	PLGIT	Repayment of 2019 Audit	\$ 9,796.00	
	Postmaster	Postage	\$ 96.00	
	PSAB	Education & Training	\$ 25.00	
	PSAB	Pension	\$ 1,050.00	
	Quill	Office Supplies	\$ 120.11	
	UPMC	Medical Insurance	\$ 7,880.12	
	UPMC	Dental/Vision Insurance	\$ 338.73	
	Various	Tax Refund	\$ 44.63	
				\$ 42,413.95
Buildings	Brownsville Ace Hardware	Flag bracket bolts	\$ 8.89	
	Brownsville Municipal	Sewage	\$ 136.00	
	Columbia Gas	Gas Bill	\$ 41.06	
	PA American Water	Building	\$ 49.92	
	Penn National	217 Front St	\$ 728.00	
	Terminix	Pest Control	\$ 66.00	
	West Penn Power	Electric	\$ 781.98	
				\$ 1,811.85
Police	Ford of Uniontown	Police car repair	\$ 985.15	
	Local 491	Union Dues	\$ 112.00	
	PSAB	Pension	\$ 793.48	
	Trapuzzano's Uniforms	Retirement badge	\$ 89.50	
	Verizon Wireless	Police Phone	\$ 40.01	
	Whitmer Public Safety	ammo	\$ 166.02	
				\$ 2,186.16
Streets	Brownsville Ace Hardware	Supplies	\$ 37.98	PLGIT
	Brownsville Township	Blower	\$ 278.96	PLGIT
	G&G Landscaping	Landscaping	\$ 410.00	
	West Penn Power	Street Lights	\$ 4,893.93	
	West Penn Power	Traffic Lights	\$ 204.99	
				\$ 10,382.29
	Brownsville Fire Co. #1	Annual Contribution	\$ 2,250.00	Act 13
	South Brownsville	Annual Contribution	\$ 2,250.00	Act 13
				\$ 20,020.05
	TOTAL BILLS PAID			\$ 76,814.30
BOROUGH OF BROWNSVILLE				
BILLS DUE - August 2022				
Bills paid this month total		\$ 76,814.30		
The following bills are also due:				
The following bills are due from the Payroll Fund:				
	IRS	payroll tax	\$ 1,951.82	
	LCFOWPA	union dues	\$ 40.00	
	LCFOWPA	pension	\$ 2,925.60	
	PA Withholding	payroll tax	\$ 600.30	
				\$ 5,517.72
The following bills are due from Various Grant Funds:				
	McMillen Engineering	149 High Street	\$ 3,371.50	
	McMillen Engineering	Charles St. Bridge	\$ 1,059.25	
	McMillen Engineering	Fenwick Park	\$ 19,413.00	
	McMillen Engineering	Wharf Grant	\$ 6,045.00	
				\$ 29,888.75
TOTAL BILLS DUE THIS MONTH				\$ 35,406.47