

BROWNSVILLE BOROUGH
FAYETTE COUNTY PENNSYLVANIA
April 14, 2021

The Regular meeting of the Council of the Borough of Brownsville was held this evening at the Sons of Italy in Brownsville. The meeting was called to order by Tracy Sheehan Zivkovich at 6:03 p.m. by reciting the Lord's Prayer and the Pledge of Allegiance.

The following members were present: Mayor Ross H. Swords, Jr., Council President Tracy Sheehan Zivkovich, Council Vice President Paul Synuria, Jack Lawver, Lester Ward, Barbara Pepper, Jackie Jackson, and Beth Bock.

RECOGNITION OF VISITORS

Pamela Urban

Ms. Urban attended a prior Council meeting regarding the house next to her parents. She met with Andrew French at the Redevelopment Authority today. The taxes on that house have not been paid since 2013, and the taxes owed at this point are in excess of \$15,000. She would have purchased the house and had it torn down, but the costs are too high.

Andrew French told Ms. Urban that there will be money coming to deal with this. She spoke with Pam Snyder's office as well. She was told by Andrew French to have the Borough condemn the property and that would help move things along faster. She feels this has been swept under the rug for long enough by the Borough and the County and wants something done. It is dangerous. She has spoken to Code and Zoning and is continuously told that the Borough has to make the first move.

Paul Synuria asked if we had to take a vote to condemn, or if we could just have Myron or Woody do it. Lester Ward noted that Woody could issue a condemnation on it. Mr. Ward also noted the owner was willing to give it away at one point, but no action was taken from the owner. Mention of a Land Bank was made.

Paul Synuria noted he would try to work with Andrew French at the Redevelopment Authority. The Borough is not financially able to absorb the costs of demolishing properties at this time. Ms. Urban asked for verification that the Borough could work with the RACF to demo blighted properties. The RACF told her that there was money to do so. Ms. Urban again stated that she is aware there is blighted property money out there and is asking for help. She was told by Pam Snyder's office to keep on it, not give up, and keep her posted on the progression. Beth Bock wanted it noted that there is a process that the Borough has to go through to get these things done, and it takes time and money. Lester Ward noted that he lives nearby and would like to work with Paul Synuria on this matter. Lester Ward noted the RACF statement is somewhat misleading – there is money that comes in, but several townships and boroughs asking for that money. Tracy Sheehan Zivkovich stated the LERTA Ordinance is out there for commercial properties to freeze taxes on these properties, and at that time, we looked into a blight program for residential properties. That program is still on the table for Council to review and consider, but as with everything, it takes time to get things moving.

Connie Gore

Ms. Gore asked over a year ago for the old Baptist Church to be condemned and posted. Can we have the same consideration for the church? She would like a status on the church, at some point, as she's been asking for a decade. Tracy Sheehan Zivkovich noted the issue is ownership, and that she just questioned what could be done with the church. Paul Synuria noted that Myron Nypaver stated that it was not condemnable in its current state. Tracy Sheehan Zivkovich confirmed that our code officer did not condemn it last time he looked at it, but we would be happy to send him back over.

Ms. Gore asked about tree cutting – there is a tree near her with orange tape on it, which she thought meant it would be cut down. Paul Synuria noted that West Penn Power is currently trimming trees and it may be marked for that purpose.

Ms. Gore also questioned the Atlantic Broadband Contract. Several months ago she contacted ABB about missing cable channels and was told that she could not upgrade her service due to not having ABB for her internet or home phone. She was told she could pay the basic fee plus an upgrade fee or get wi-fi from them for special pricing. Ms. Gore feels this is gouging and not allowed.

MINUTES

Tracy Sheehan Zivkovich presented the March 10, 2021 minutes. Motion to approve by Jack Lawver, second by Lester Ward. All in favor. Motion carries.

MAYOR'S REPORT

Mayor Ross H. Swords, Jr. presented the Mayor's Report, stating the revenue was \$2,171.61.

There is also a safe policing letter included, which states the Department is now eligible for grants.

FINANCE & ADMINISTRATION

Lester Ward noted the bank balances at this time total \$261,244.45, including General Fund \$101,512.32, Payroll \$603.51, Act 13 \$18,631.26, K-9 Fund \$3,880.28, Fire Escrow \$17,800.00, and PLGIT \$118,817.08.

The investment accounts total \$517,027.08, including \$445,248.06 in Mass Mutual and \$71,779.02 in BB&T.

Monthly bills paid this month were \$57,317.34. Bills that still need paid total \$6,439.08. Deposits this month totaled \$118,685.67.

Tracy Sheehan Zivkovich questioned the new allocation money that the Borough would get. When it comes in, the Borough will create a new bank account for that money.

Motion by Lester Ward to pay bills due in the amount of \$6,439.08. Second by Jack Paul Synuria. Roll call vote: Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Jack Lawver, yes; Beth Bock, yes; Barbara Pepper, yes; Jackie Jackson, yes. Roll call vote was unanimous. Motion carries.

CODE ENFORCEMENT

There were 35 total complaints this month, 1 home inspection, 6 court hearing, 55 citations, and 9 letters sent to residents. Fines and fees for this month totaled \$803.83.

BUILDINGS & GROUNDS – PAUL SYNURIA

Paul Synuria met with Waste Management. The Borough was told that if we put out an RFP, they would not be able to offer the same contract. The offer increases the bag limit from 2 to 5. Lester Ward asked if the senior citizen discount would still be offered, to which Paul Synuria noted it would. Paul Synuria recommends that we do not put out an RFP, but rather keep Waste Management, even though he felt strongarmed into keeping Waste Management. Jack Lawver noted that we have very few residential complaints, as most complaints come from the business customers. Waste Management is one of the few companies that takes electronics, paint, etc. Business customers fall under a different contract, but the contract that the Borough has does not require businesses to use Waste Management.

Motion to renew the contract with Waste Management by Paul Synuria. Second by Lester Ward. Roll call vote: Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Jack Lawver, yes; Beth Bock, abstain; Barbara Pepper, yes; Jackie Jackson, yes. Motion carries.

Lester Ward asked if there was a fee to bring a dumpster in. Jack Lawver noted there was not. Jack Lawver would like to send a letter regarding roll-off dumpsters being placed on the street. Paul Synuria stated he would be discussing this under new business.

Tracy Sheehan Zivkovich would like to clarify that the new contract follows the same increase scale and still offers a senior discount.

Paul Synuria discussed phone and internet issues the Borough has with Atlantic Broadband. The customer service is horrible, we spend hours on hold, we go days without phone and internet. We will be putting out an RFP for phone and internet services at the Borough building.

There are dumpster issues within the Borough. There are dumpsters sitting on the streets. There is a safety issue with dumpsters being on the street. Paul Synuria makes a motion to create an Ordinance to discuss dumpster location, time limit, etc. Second by Beth Bock. Jack Lawver would like to add to the Ordinance that before dumpsters are placed on property, a Permit must be obtained from the Borough with the removal date and location, so they do not remain there for months at a time. Mayor Ross H. Swords, Jr. noted other boroughs have fees for dumpsters on the street, and also brought up the issue of liability. Mayor Ross H. Swords, Jr. provided this information to Paul Synuria. Lester Ward questioned the dumpster on Green Street and stated that the dumpster is within the lines, and is the same width as a car, and a narrow street is more of an issue than a standard width street. Tracy Sheehan Zivkovich asked if the Ordinance could prohibit dumpsters on certain streets. Where you can or cannot put it, who needs to be notified, can they take up on-street parking. Jack Lawver noted that Barbara Pepper asked if this would affect all dumpsters, or just on-street dumpsters, to which Paul Synuria and Jack Lawver noted it would be for all dumpsters.

Paul Synuria asked to have the parking meters removed a while ago, and was told to go to the Parking Authority. Paul Synuria suggests we either re-open the Parking Authority or abolish it to get things done. Jack Lawver makes a motion to abolish the Parking Authority. Second by Lester Ward. Beth Bock asked what happens to the money in the Parking Authority's bank account. Solicitor, Mitch Mitchell stated a discussion of what to do with the money would have to happen. Tracy Sheehan Zivkovich asked about the signors on the accounts, to which Jack Lawver stated it was Mr. Hosler and Mr. Wilhelm. Tracy Sheehan Zivkovich suggests abolishing the Parking Authority, directing them to close the account, the Borough can then open a separate account rolling over that money, and appointing a committee at next month's meeting. All in favor of these changes. Motion carries.

There are signs throughout town that are so rusty, you cannot read them. He would like to remove them. Paul Synuria would like to have the Street Department remove these signs. Lester Ward asked about replacement, to which Paul Synuria noted they would be replaced if needed.

There is some confusion with events held on Borough property. The Borough should have a form for all events, not just the stage area. Some people want the stage, the commons, or the parking lot. Our Event Form should be more universal to use with all property usage. Tracy Sheehan Zivkovich noted the stage requires liability insurance, where other areas may not. Clarification is needed. Jack Lawver asked what we are defining as an event.

The Little League field, though it is Borough property, cannot be controlled by the Borough. We need some type of an agreement with the Little League. Jack Lawver noted when the youth league was formed in 1950, there was a \$1 agreement allowing them to hold their games at the field. Tracy Sheehan Zivkovich stated that insurance information needs to be provided to the Borough. Barbara Pepper noted that she met with the Little League personnel and they are discussing an Agreement.

Paul Synuria would like to purchase signs for the stage listing Regulations. Tracy Sheehan Zivkovich noted that if the costs will be less than \$1,000, Paul Synuria can do that as committee Chair.

149 High Street building has had movement. Paul Synuria had to call McMillen Engineering to look at the building. There is concern that the building will move more. Tracy Sheehan Zivkovich noted that there was a Blight Grant for \$300,000. It was submitted by Andrew French with the plan to finish Northside First. The preliminary cost for 149 High Street is at least \$300,000. We are still waiting for the State to approve.

Solicitor, Mitch Mitchell asked about the lease term, and what we were waiting for. Tracy Sheehan Zivkovich suggested we discuss it with the Historical Society. Solicitor, Mitch Mitchell felt the Lease was appropriate. Jack Lawver suggested Paul Synuria and Solicitor, Mitch Mitchell meet with the Historical Society and finalize the Lease, possibly adding language giving the Historical Society the option to purchase at some future point. Jack Lawver and Paul Synuria feels that the work they have done so far is positive.

PUBLIC SAFETY – BETH BOCK

Beth Bock noted that for the month of March, the mileage was 651 on Unit 1 and 1,071 on Unit 3, for a total of 1,722 total miles. Additionally, the Police Department had 79 calls for service, 118 citations issued, and 3 total incidents. There were 7 arrests and 0 transports.

Beth Bock would like to do a Be Safe Campaign for Women along with the Chamber of Commerce, Mayor Ross H. Swords, Jr., and our Chief of Police. The date is tentatively scheduled for May 27.

Beth Bock would like to do a Brownsville's Most Wanted, along with Mayor Ross H. Swords, Jr. This information would be posted on the Borough's page and hopefully residents would call in with information. Mayor Ross H. Swords, Jr. noted that we needed prior approval to release that information to the public first. Solicitor, Mitch Mitchell asked if we were handling the posted information. If that information changes and we have it posted, we could be putting liability on the Borough. Tracy Sheehan Zivkovich asked the Solicitor to do some research and follow-up on this, so the Borough is not liable for anything. Paul Synuria noted California Borough does something similar to this and suggests that we speak with someone there.

Beth Bock would like to increase the litter fee from \$300 to \$1,000. She first needs to talk to the Magistrate to do so. Jack Lawver suggested a step process increasing fines, rather than just a flat \$1,000. Tracy Sheehan Zivkovich requested Beth Bock present an Ordinance with her recommendations and present to everyone for review.

Beth Bock would like to include add speed safety corridors in town, on Pearl, Green, Water, Second, First, and Brashear Streets. This would, hopefully, slow cars down. Tracy Sheehan Zivkovich asked if Prospect needed added to this list. Tracy Sheehan Zivkovich noted that a Policy would need created for this to happen.

Paul Synuria noted that a policy needs written informing the public they are unable to record inside the police station.

STREETS – JACK LAWVER

Jack Lawver noted the Department Report and the list of street digs are in Council's packets. "No Charge" listings are either on state or private property, which we cannot bill for.

Mr. Lawver would like to send a letter to Columbia Gas regarding street repairs not being done according to our Ordinance. There are quite a few repairs that have not been done in accordance with our Ordinance. Tracy Sheehan Zivkovich suggested we specify in that letter what repairs are not done in accordance with the Ordinance, rather than just generalize it in the letter. Jack Lawver noted that the Ordinance specifies how to repair streets, and that Ordinance is included with each invoice.

Paul Synuria suggests sending the letter as it is now, and then in the future being more specific. Jack Lawver noted that West Brownsville Borough sent out a similar letter and has had resolution. He also noted that it is just Columbia Gas not following the Ordinance, where PAWC, the Municipal Authority, and West Penn Power typically does. Specifically, they are not repairing the to the 20' size specified in the Ordinance. Paul Synuria stated there are a few areas downtown that are visibly not repaired.

Tracy Sheehan Zivkovich stated the letter should be specific. Paul Synuria responded that we have tried to be specific in the past with Columbia Gas and still have not had positive results.

Jack Lawver makes a motion to send a detailed letter to all utility companies listing the repairs that are not done according to Ordinance. Second by Paul Synuria. Lester Ward stated that he agrees the Ordinance should be included with the letter. Tracy Sheehan Zivkovich stated that she feels a detailed list may be more help than just a basic letter. Solicitor, Mitch Mitchell agreed that more details could be beneficial. Jack Lawver stated he would update the letter to be more specific. All in favor. Motion carries.

Our street sweeper is old and broken down again. Our sweeper is old and probably not worth much at this point in time. The repairs are estimated at approximately \$500 for engine work, \$600 for a front broom, and \$300 each for side brooms. We could partner with the Township on these repairs, but there is no guarantee the sweeper would not need more than this or that it would work for any extended length of time. A weekly sweeper rental at A&H Sweeper out of Zelienople is approximately \$3,800. That fee is the rental only. We could drive it to the Borough and return it at no extra charge. It is available the first week of May, which would coincide with the Perennial Project clean-up. This gives us some time to come up with a plan. There is also a rental company in North Huntingdon, but the cost there is \$4,500 per week plus delivery. Jack Lawver's recommendation is that we rent the sweeper from A&H, splitting the costs with Brownsville Township. We would pay 60% for our three-day rental and the Township would pay 40% for their two-day rental.

Jack Lawver suggests trying to sell our street sweeper, possibly advertising on Facebook and the Borough website. Motion by Jack Lawver to rent a sweeper from A&H and to sell our sweeper. Second by Jackie Jackson. Lester Ward asked what streets we would sweep and Jack Lawver noted any street within the Borough. Roll call vote: Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Jack Lawver, yes; Beth Bock, yes; Barbara Pepper, yes; Jackie Jackson, yes. Roll call vote was unanimous. Motion carries.

Tracy Sheehan Zivkovich asked about a long-term fix to join with other communities to purchase a street sweeper. Jack Lawver noted that through our Comprehensive Plan, joining in with West Brownsville and Brownsville Township would be a good move, and grants could be available for multi-municipality projects.

The Township helped us on Mill Street. The drain is in and working well. Mill Street is now passable for emergency vehicles.

The Street Department union sent a rebuttal to our contract proposal. Jack Lawver would like to send a letter to them asking for a meeting to discuss, rather than continue to go back and forth. Beth Bock asked that it happen as soon as possible so we can resolve and finalize a contract for our workers.

Our PennDOT representative sent over repair prices for the Borough roads that need work. The Committee is suggesting that Convenient, Prospect, and Fifth be repaired first. Under the Rebuilding America Act, there will be money available provided we need \$1M or more in repairs. Tracy Sheehan Zivkovich suggested going back, looking at Hollow Road and Second Street to try to reach a \$1M mark in order to receive funds under the RAA. There is a 20% match required. Poverty-stricken communities are eligible. The due date for this grant application is June 12. Tracy Sheehan Zivkovich will send the info to McMillen for help.

Motion by Jack Lawver to repair Convenient, Prospect, and Fifth, at a cost of \$67,626. Second by Lester Ward. Roll call vote: Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Jack Lawver, yes; Beth Bock, yes; Barbara Pepper, yes; Jackie Jackson, yes. Roll call vote was unanimous. Motion carries.

PennDOT will create our advertisement and bid process. This will be put out as one bid. Tracy Sheehan Zivkovich stated sidewalks could possibly be included if we get the \$1M grant.

The Northside Project is still incomplete, as we do not have enough bricks to finalize it. The Perennial Project would like to do something with Fifth & Market. The parking lot is terrible. Jack Lawver suggests that we possibly ask Columbia Gas to pave the parking lot in lieu of the \$30k invoice they are past due on.

RECREATION – JACKIE JACKSON

Jackie Jackson was in contact with McMillen Engineering. She was told that McMillen would be meeting with the Planning Commission in the next month or so to discuss a matching grant. Tracy Sheehan Zivkovich noted that this grant can be offset. It is a matching grant up to \$20,000. There has been close to \$10,000 raise from community events and businesses that have donated, and they are working on other fundraising. This can be used to offset the match. We are making an obligation when the grant comes in.

Motion by Jack Lawver to apply for the matching grant and approve the Resolution that was included with the application. Second by Paul Synuria. Jack Lawver noted the Perennial Project and the Redstone Foundation are both 501(c)(3)s, and partnering with them could help obtain the match. Roll call vote: Tracy Sheehan Zivkovich, yes; Paul Synuria, yes; Jack Lawver, yes; Beth Bock, yes; Barbara Pepper, yes; Jackie Jackson, yes. Roll call vote was unanimous. Motion carries.

Paul Synuria asked for more specifics on the amount of the grant and match. Tracy Sheehan Zivkovich noted it is a \$70k grant with a \$20k match.

Jackie Jackson spoke with Mike Cetera, little league president, who is all for working with us. They had a meeting regarding fundraisers. Jackie Jackson asked Mr. Cetera if they could do a bake sale during the game and use the Borough property, but Mr. Cetera stated the Borough did not own that property. Jackie Jackson informed him that we were already promised the property by Mr. Lincoski and the deed transfer was in the works.

Jack Lawver stated that lot is to be used for parking and suggested setting up the bake sale in another area at the field location. Jackie Jackson noted that the Water Street Group wanted to hold their fundraiser there, and wants to know how we can work together. Paul Synuria feels that if the fundraiser is during a game, the little league would need that lot for parking. Jackie Jackson does not feel that we should need their permission to do anything. Paul Synuria feels that we provided the league use of the field, and during games they should have priority use. The League cannot work around the Borough as their games are pre-scheduled. Paul Synuria and Tracy Sheehan Zivkovich suggests that we need more communication on this matter with the League so we can find a way to work together. We would like to see as much activity there as possible.

Solicitor Mitch Mitchell feels communication is needed as well, to clarify things, and find out who is in charge of things. Jack Lawver noted the field clean-up was handled by the league and it looks great; they put a lot of time and money into it. The Ambulance landing zone was moved, as the league put \$7k into the dirt in the infield and a helicopter can destroy that.

Jackie Jackson and Barbara Pepper will communicate with Mr. Cetera to clarify potential issues. Barbara Pepper feels that there would be no competing as they would not be selling any of the same things. We are all working in the same direction.

Jack Lawver spoke with Mr. Cetera today, who put \$80 worth of locks on the gates, and a local resident cut them off. There are dogs going onto the ballfield which is an issue. Jack Lawver noted that there are a lot of dogs classified as "dangerous dogs" being let loose around that area, so there is possibly dog fighting going on locally. Paul Synuria suggested maybe the Borough go in half with the League on security cameras, which Jack Lawver stated he believes the League is already looking into it.

Mr. Cetera placed combination locks on the gates and provided the combination to the Street Department if they needed access. Beth Bock feels that the Borough should have access to the locks, if the League puts them back on.

Jackie Jackson and Mr. Cetera did have an agreement to have some of the local kids work the concession stand. Tracy Sheehan Zivkovich suggests once the schedule is out, it may be easier to coordinate things at the park.

ECONOMIC DEVELOPMENT – BARBARA PEFFER

Barbara Pepper spoke with Solicitor Mitch Mitchell regarding the Water Street Deed and the Pilgreen Deed should be ready to be signed.

Barbara Pepper attended a webinar on Heritage Tourism. If anyone is interested, she can email the link to Council. The Castle, the Transportation Museum, the Flatiron Museum, and the Melega Museum are all included. She would like to reach a point where Brownsville is a brand that people know what is here when they hear the town name. she would like a slogan, possibly "Brownsville, Where History Lives." This will allow us to market the town. She would like to work with the Chamber of Commerce to do Welcome packets for businesses and residents in the Borough. This packet could include maps and some of the more common citations and ordinances that our residents get cited on the most, what people can do here, and the amenities in town.

Barbara Pepper would like to speak with Muriel Nuttall to see if there is any tourism money for us to use for merchandise to get the town name out there. If money is not available from the Chamber, Barbara Pepper would like to get some bids to purchase merchandise.

LIBRARY – PAUL SYNURIA

Paul Synuria noted the library has no new info to report. Paul Synuria would like to remind everyone that the library is open for carry-out service. If you call ahead and order books, they will have them ready for you to pick up.

FIRE DEPARTMENTS – BETH BOCK

Beth Bock noted Northside's total number of incidents for March were 24, which includes 3 fires, 13 rescue and emergency medical services, 3 hazardous conditions, 3 service calls, and 2 good intent calls.

South Brownsville's total number of incidents for March were 29, which include 6 fires, 13 rescue and emergency medical services, 4 hazardous conditions, 4 service calls, and 2 false alarms.

Fundraisers, South Brownsville's bingo started back last week, and their kitchen is now open. They also have a \$5 ticket that goes off on Saturday, May 8 and a \$20 jeep ticket that goes off in the fall.

The annual firefighter's convention will be held July 11-17. They will have bands, sporting events, food, and other events. There will be a dinner on July 11 at the Sons of Italy.

Northside will have Hogfather's and also a ticket sale coming up.

TAX BUREAU

There are 2 properties sold at the repository sale, and 7 at the judicial sale.

OLD BUSINESS

Beth Bock noted that we need letters of interest for people to sit on the Civil Service Commission. Paul Synuria suggested that we post it on the Borough's Facebook page.

Tracy Sheehan Zivkovich would like to put out an RFP for people to put out bids for a uniformed and non-uniformed pension plan. Motion to advertise the RFP by Jack Lawver. Second by Lester Ward. All in favor. Motion carries.

NEW BUSINESS

Solicitor, Mitch Mitchell has prepared a written response to the DEP regarding the Market Street demolition. Solicitor, Mitch Mitchell has reviewed all information and spoken with Myron Nypaver regarding the DEP's accusations. Solicitor, Mitch Mitchell received a report from the DEP from November 3-4, which only mentions our Code Officer and Mayor were on site. The Borough was simply overseeing the project and not in "control." Solicitor, Mitch Mitchell spoke with Andrew French and someone from K2, who had someone on site at the time. Mitch Mitchell's did request an individual meeting with the DEP via a letter. Beth Bock asked if Jeanine was on the call, to which Solicitor, Mitch Mitchell noted she was not.

K2 has been responsive to Solicitor, Mitch Mitchell's requests in regard to the Beckman property purchase. K2s surveyor is hopeful that the survey pins can be placed with no additional cost to the Borough. Mr. Beckman does not want to see the Borough incur any additional expenses for this property. Mr. Beckman would like four separate deeds, separated by parcels, which Solicitor, Mitch Mitchell does not find to be a problem, provided that Mr. Beckman pays the filing fees. Mr. Beckman bid on five lots, however the Borough transferred one lot to Brownsville Township sometime in the 1990s. Jack Lawver noted that Township's property goes from the creek to the arches. Barbara Pepper confirmed that it goes to the arches, not beyond. This property has a separate tax id number. Tracy Sheehan Zivkovich stated that there is no action for us to take at this time, as the situation is near completion.

Solicitor, Mitch Mitchell stated we need clarification on who is incurring the expense. Jack Lawver noted there are different parcel numbers on the properties in question. Solicitor stated the property description is available in the original deed. Paul Synuria makes a motion to authorize Solicitor, Mitch Mitchell to split the existing deed into four separate lots and deeds. Second by Beth Bock. All in favor. Motion carries. Jack Lawver stated that we are only discussing 0114, not including the tax id parcel that belongs to Brownsville Township. Barbara Pepper confirmed. Solicitor Mitch Mitchell noted that Mr. Beckman does not want the Borough to incur any additional expenses.

Tracy Sheehan Zivkovich received a letter from Matthew Tompkins, property owner of property at Market and Fifth (Parcel ID 02-06-0360). Mr. Tompkins is offering to transfer the Borough this property in exchange for a forgiveness of any taxes, fines or fees. Motion by Jack Lawver to approve the transfer. Second by Lester Ward.

Beth Bock and Paul Synuria asked if we would then be responsible for those fines and fees. Tracy Sheehan Zivkovich noted any Borough fines and fees would be ours to waive. If there are any county fines or fees, we could search that. We can reach out to the school district to see if they would be willing to waive their portion of taxes. Lester Ward asked if it was the old hotel lot, and if we could do anything with the building next door. Tracy Sheehan Zivkovich stated the owner of that building is a property owner in town. Our Code Officer would have to become involved with that building. The empty lot can be used for anything the Borough designates if we take it over. The Perennial Project will be doing some planting, as will the girl scouts. The end result is to beautify this lot. Paul Synuria wanted to clarify that the Borough would have final say on what is done there, to which Tracy Sheehan Zivkovich confirmed. All in favor to accept the property from the current owner. Motion carries.

Mayor Ross H. Swords, Jr. noted that Brownsville High School requested the use of the stage for Grand March on Thursday, May 27. Paul Synuria would like to recommend that a list of responsibilities be created for Committees and new Council members so they are aware of what their duties are.

Paul Synuria would like to update the duties and responsibilities for each committee and chairperson.

Tracy Sheehan Zivkovich stated the Municipal Authority Minutes and two well permits are included in Council packets for this month. Jack Lawver stated the wells would sit on neighboring properties.

Barbara Pepper noted there is a T-Mobile Hometown Makeover \$3M grant out there. The deadline is May 8 and she will be applying for it. Tracy Sheehan Zivkovich asked if there was a cost, to which Barbara Pepper stated there was not.

Mayor Ross H. Swords, Jr. noted little league opening day is on April 24, with a parade starting at 10 am. The High School Principal would like to hold a senior parade on June 3.

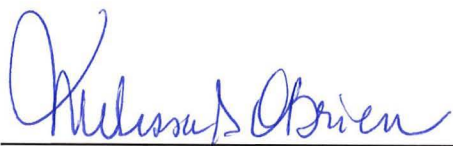
Beth Bock noted she wanted the Planning Commission on the Agenda. Barbara Pepper stated we could not discuss it yet. Tracy Sheehan Zivkovich agreed and noted that is why she removed it from the Agenda.

Jack Lawver noted the travelling War Memorial will be at the high school in July. Tracy Sheehan Zivkovich suggested Jack Lawver send the info to Melissa S. O'Brien to post on the Borough's facebook page. The cost to bring the Memorial to town is between \$8,000 and \$12,000.

Paul Synuria wanted to remind everyone that Thursday, April 22 at 10:00 a.m. is clean-up day at Dunlap Creek. Volunteers are welcome.

MEETING ADJOURNMENT

Motion to adjourn by Jack Lawver. Second by Lester Ward. Meeting adjourned at 7:11 p.m.



Melissa S. O'Brien, Secretary/Treasurer



TREASURER'S REPORT

April 2021

BANK ACCOUNTS (adjusted through April 14, 2021)

General Fund	\$	101,512.32
Payroll	\$	603.51
Act 13	\$	18,631.26
K-9 Fund	\$	3,880.28
Fire Escrow	\$	17,800.00
PLGIT	\$	118,817.08
TOTAL	\$	261,244.45

INVESTMENT ACCOUNTS (adjusted through March 31, 2021)

Mass Mutual	\$	445,248.06
BB&T	\$	71,779.02
TOTAL	\$	517,027.08

DEPOSITS (adjusted through April 14, 2021)

Mayor Ross H. Swords, Jr.	Fines & Fees	\$	2,171.61
Clerk of Courts	Fines & Fees	\$	31.47
MDJ	Code Fines & Fees	\$	803.83
Brownsville Township	Police Protection	\$	3,750.00
Tena Congelio	Real Estate Taxes	\$	73,652.85
Tena Congelio	Fire Hydrant Taxes	\$	3,827.31
Tena Congelio	Per Capita Taxes	\$	1,960.00
Tena Congelio	Street Light Taxes	\$	11,800.59
Recorder of Deeds	Real Estate Transfer Tax	\$	784.74
SWRTB	Local Service Tax	\$	30.07
SWRTB	Per Capita Tax	\$	42.72
SWRTB	Earned Income Tax	\$	18,089.75
First National Bank	Interest	\$	5.73
Commonwealth of PA	Liquor License Refund	\$	200.00
Lapisardi	Rent	\$	150.00
Various	Mechanical Devices	\$	1,300.00
Various	No Lien Letters	\$	85.00
TOTAL		\$	118,685.67

BOROUGH OF BROWNSVILLE				
MONTHLY BILLS - April 2021				
DEPARTMENT	VENDOR	FOR	AMT.	TOTAL
Finance	Atlantic Broadband	Internet & Phone	\$1,075.62	
	Brownsville Municipal	Sewage	\$314.55	
	DeLage Landen Financial	Copier Lease	\$150.98	
	EMC Insurance	Insurances	\$7,546.58	
	First National Bank	TAP Loan Fee	\$19.71	
	Guardian Life	BEO Insurance	\$29.18	
	IRS	Federal Income Tax	\$3,769.17	
	Microsoft	Office 365	\$75.00	
	Mitch Mitchell	Solicitor Fees	\$1,000.00	
	MSO	Minute Books	\$174.97	
	Quickbooks	Payroll	\$42.40	
	Sprowls	Bond	\$764.00	
	Staples	Office Supplies	\$26.55	
	UPMC	Employee Insurance	\$8,177.65	
				\$ 23,166.36
Buildings	Columbia Gas	Gas Bill	\$2,315.92	
	PA American Water	Building	\$158.67	
	Staples	Janitorial Supplies	\$8.45	
	Terminix	Pest Control	\$120.00	
	Traffic Control Equip & Supply	Traffic Light Repair	\$181.75	
	West Penn Power	Building & Grounds	\$649.06	
				\$3,433.85
Police	BB&T	Police Pension		
	Bevard	Gas	\$919.50	
	Local 491	Union Dues	\$628.00	
	Galls	Evidence Bags	\$29.98	
	Giannetti Motors	Brakes	\$40.00	
	S&D Calibration	Vascar Certification	\$64.00	
	Staples	Office Supplies	\$92.73	
	Verizon Wireless	Police Phone	\$40.01	
				\$1,814.22
Streets	Bevard	Gas	\$1,508.13	
	Center Independent	Gas	\$24.66	
	Gillespie Coal	Coal	\$137.00	
	Hunter's Excavating	Corrugated Pipe	\$975.00	
	JG Services	Gas	\$67.22	
	KS State Bank	Loan Payment	\$14,720.79	
	LCFOWPA	Pension	\$2,469.60	
	Local 373	Union Dues	\$78.00	
	Middletown Tractor	Parts	\$126.73	
	NAPA	Supplies	\$158.29	
	Rittenhouse Bus Lines	Inspection	\$48.00	
	US Municipal	Parts	\$ 948.82	
	West Penn Power	Street Lights	\$4,378.76	
	West Penn Power	Traffic Lights	\$126.81	
				\$25,767.81
Fire	Center Independent	Gas	703.42	
	PA American Water	Hydrants	\$ 1,094.37	
	SWIF	Workers Comp Insurance	\$1,315.00	
	West Penn Power	Fire Whistle	\$22.31	
				\$3,135.10
TOTAL BILLS PAID				\$ 57,317.34
BOROUGH OF BROWNSVILLE				
Monthly Bills DUE				
	Bills paid this month total	\$ 57,317.34		
The following bills are due before the end of the month:				
	PAWC	Fire Hydrants	\$ 1,158.04	
	PAWC	Building Water	\$ 90.03	
	PAWC	Shed Water	\$ 39.92	
	West Penn Power	Building & Grounds	\$593.80	
	West Penn Power	Fire Whistle/Radio Tower	\$22.20	
	West Penn Power	Street Lights	\$4,378.42	
	West Penn Power	Traffic Lights	\$ 156.67	
				\$6,439.08
The following bills are due from the PLGIT Account:				
	N/A			
				\$0.00
	TOTAL BILLS DUE			\$6,439.08