

BOROUGH OF BROWNSVILLE
FAYETTE COUNTY PENNSYLVANIA
April 13, 2022

The Special Meeting of the Council of the Borough of Brownsville was held this evening at the Borough Building, located at 200 Second Street in Brownsville. The meeting was opened by Council President, Tracy Sheehan Zivkovich at 5:50 p.m. The following members were present: Council President Tracy Sheehan Zivkovich, Council Vice President Paul Synuria, Jackie Jackson, Kasandra Ward, and Mike Walters. Also present was Solicitor Mitch Mitchell. Not present were Beth Bock, Barbara Pepper, and Mayor Ross H. Swords, Jr.

The advertised Special Meeting was to discuss an Ordinance to vacate 17th and River Streets. No adjacent property owners were present. Solicitor mentioned that this meeting was advertised and notification to adjacent property owners was done, as the adjacent property owner is PAWC. PAWC was unable to attend the meeting due to a water line break. No objections were made to vacating the streets. Motion to close the meeting by Paul Synuria. Second by Jackie Jackson. All in favor. Motion carries.

SPECIAL GUESTS

Jason Yakubik, Brownsville. Jason was asked to come to the meeting tonight by Council to discuss his proposed senior project. He would like to plant a community vegetable garden at 5th and Church Streets. He will get the garden started and then hopefully hand it over to a Junior to continue the project next year. This garden can live on year after year through senior projects and with residential help. If people want to help or volunteer, they can contact Jason's parents. They are also trying to find a local non-profit to assist and work under. Some of Jason's teachers have already donated seeds, and they have a few other organizations that have committed to donating as well. Council looks forward to seeing Jason's project come to life.

The Regular Meeting of the Council of the Borough of Brownsville was held immediately after the Special Meeting. The meeting was called to order by President Tracy Sheehan Zivkovich at 6:02 p.m. by reciting the Lord's Prayer and the Pledge of Allegiance.

The following members were present: Council President Tracy Sheehan Zivkovich, Council Vice President Paul Synuria, Jackie Jackson, Kasandra Ward, and Mike Walters. Also present was Solicitor Mitch Mitchell. Not present were Beth Bock, Barbara Pepper, and Mayor Ross H. Swords, Jr.

Mayor Ross H. Swords, Jr. is not with us tonight as he is in Harrisburg representing the Borough as he receives the Governor's Award for Excellence in Local Government. Congratulations Mayor Swords.

RECOGNITION OF VISITORS

Connie Gore, 131 Front Street, Brownsville. Ms. Gore started off by saying that she has probably been to more council meetings than most, and noted that previous council had approved taking down trees and buildings in the past that have caused problems. She provided Council with two estimates and hopes that Council approves one of them so we can lay this matter to rest.

Rocky Brashear, Brownsville Historical Society. Mr. Brashear has been on the board for 26 years and is here to tell everyone that he appreciates the elected officials. They do not have a problem, but rather a concern that is affecting the businesses in town. They are here asking for guidance.

Lisa Synuria, Brownsville Police Benevolent Association (BPBA). The BPBA has started back up. It was originally started in the 1970s. Their goal is to serve the community and have volunteers help with police equipment, activities, K9 fund, district children, and more. The BPBA participated in the Easter Eggstravaganza and had a wonderful turnout. They will also be helping with Community Days on August 6, and will host the official Police Officer's Ball on October 1. We have had meetings and support and Mrs. Synuria is hopeful that the support continues. If anyone is interested in making a general donation, please contact the BPBA through their Facebook page, or contact Mayor Ross H. Swords, Jr., Mrs. Synuria, Jack Lawver, Lt. John Brant, or Melissa S. O'Brien.

Jolene Hough, Brownsville Historical Society. Jolene Hough thanks Council for allowing her to speak. The BHS is dedicated to the history of Brownsville. They had over 7k visitors in 2021 and they are in the process of working on 218 Front Street for a museum and to have archives to save Brownsville's rich history so others can see and experience it. Front Street is picturesque and so many owners take pride in their properties. There is one major property that has water coming out of the side of 305 Front Street, residents have harassed neighbors and tourists, gave contractors a hard time, throw trash on the street and onto historical properties. There have been fights and arguments, visitors have been told not to park there by the residents, the police have been called many times and the owner has been cited, but since that person does not live in the state, he seems to not care. Various organizations, BHS, BARC, churches, etc., try to add to the community and help develop pride in the area, and they need some help.

Tracy Sheehan Zivkovich noted that we are looking at a major update to our code enforcement and this is to get more specific with violations. She speaks for all of Council when she says we love the community and we want to continue to draw people here and there will be a ton of things happening in Brownsville in the next several months. Currently we cite repeatedly but the problems are not fixed. Our goal is to go to the root cause and have a requirement to get something fixed.

Jamie Vogel, Brownsville Historical Society. Ms. Vogel speaks as a mom and a BHS member. She lives directly across the street and emailed a Council member over 1k days ago regarding 305 Front Street throwing trash in her yard. They now deal with noise complaints, harassment, "mini-concerts" in the middle of the night, loud, profane music, trash, and her daughter is unable to go outside most days due to the residents there. She has called the police, written letters, called code enforcement, and came to a few meetings. It is hard to bring people into a historic district when they are uncomfortable as resident. It is frustrating dealing with this for years now.

Mike Walters asked to clarify the location of the property, which Paul Synuria noted was the red brick apartment building. Tracy Sheehan Zivkovich noted that she appointed a new chairperson to code enforcement in January. Ms. Vogel does not want her daughter to miss another summer due to the residents across the street. Paul Synuria noted that the historical part is accurate, but this type of situation should not happen anywhere in the Borough. We have a Sweep program that we will be voting on tonight that will help with the exterior of properties. With the help of the Mayor, they are also working on a nuisance law. We still have a curfew, so if it is after hours, still call 911 so that we have a record of the issue. The police have every right to enforce the curfew rules, and loud noise is a violation. The more we have on record, the better it will be the first time we end up in a courtroom. Paul Synuria has witnessed the water being expelled from this address, but unfortunately it does not violate any current codes. Please continue to call us.

Brian Brashear, 300 Front Street. Mr. Brashear started off by thanking everyone on Council and stating that he appreciates all that Council does. Mr. Brashear is a resident, father, and BHS member as well. He would like to reiterate that this is an ongoing problem and issue. The historical tourism in Brownsville has a lot of places that are perfect. Front Street, the Northside, the Castle, the Tavern, the Museum; these are all wonderful things that Brownsville has to offer. Nothing puts a damper on a historic district more than a public nuisance. From a historical point of view, that building was once the home of two very important citizens, one on a national level and one local; Captain Henry Miller Shreve and James Bowman. Captain Shreve, whom Shreveport was named for, Captained the first steamboat on the Mon that ran from New Orleans to Pittsburgh. Captain Shreve also took supplies to Andrew Jackson's army during the Battle of New Orleans.

That home was also home to James Bowman, son of Jacob Bowman, whose founded the trading post that eventually became Nemacolin Castle. Mr. Bowman was President of the First Monongahela National Bank. Mr. Bowman is considered the "Father of Monongahela River Navigation" as he was one of the founders of the Monongahela Navigation Company, which eventually put the locks on the rivers here.

Buildings like this need to be preserved! What can we do together to find a common solution to resolve this and ensure it does not happen anymore. Mr. Brashear closed with the following quote that was in the Washington County Observer on July 27, 1967, which stated "Brownsville is an historic town with so many places to see of interest. The area around the Castle and along historic Front Street is breathtaking with its grand antebellum homes and buildings. Just a stroll down this historic street is like stepping back into days gone by," so I think we have a duty to keep it that way whenever we can do so.

Kim Brashear, Historical Society. Kim is the owner of the Market Street Emporium and when she drives down Front Street to see her granddaughter, she talks to people who asks that there is to do. There are so many things that are here to do and so much history. The historic district is large here and it should be welcoming. We have so much history here and people should be able to enjoy it. We have Fecek's new barn and now it looks just like it did before. We want to keep this a nice place to come and visit.

MINUTES

Motion by Jackie Jackson to approve the minutes from March 9, 2002. Second by Mike Walters. All in favor. Motion carries.

MAYOR'S REPORT – PAUL SYNURIA

The police fines for the month totaled \$969.89 from the MDJ.

There were 81 calls for service, 33 citations, 17 incidents, and 11 arrests. No prisoner transports reported. A total of 1,420 miles were put on the vehicles last month.

FINANCE & ADMINISTRATION – MIKE WALTERS

Mike Walters reported the total funds at this time are \$292,843.87, including General Fund \$84,302.69, Payroll \$352.54, Petty Cash \$430.74, Act 13 \$21,398.70, K-9 Fund \$5,441.78, Fire Escrow \$1.00, Parking Authority \$1,920.59, PLGIT \$58,660.40, ARPA Grant Fund \$108,716.11, and Comprehensive Plan Fund \$11,619.32.

Monthly bills paid were \$114,055.14. Bills that still need paid total \$9,751.28 from the General Fund, \$0 from the Comprehensive Plan Fund, \$19,592.00 from PLGIT, and \$35,000 to the TAN loan for a grand total of \$73,369.53. Deposits this month totaled \$244,016.35.

Motion by Paul Synuria to accept the Treasurer's Report and pay the remaining bills. Second by Jackie Jackson. Roll call vote: Paul Synuria, yes; Mike Walters, yes; Kasandra Ward, yes; Jackie Jackson, yes; Tracy Sheehan Zivkovich, yes. Votes are unanimous. Motion carries.

Tracy Sheehan Zivkovich noted that anything that does not come from the General Fund is notated on the Expenses sheet, so please be mindful of this. We received ARPA monies from the Federal government, but the list of allowed expenses is very short and until this time was very unclear. We have held this ARPA money for nearly a year now and are hoping to see more allowed expenses as time goes on.

BUILDINGS & GROUNDS – MIKE WALTERS

Tracy Sheehan Zivkovich noted that 149 High Street is slated to be demolished. We are able to get the money from the RACF and the state, but this building is in the historic district, which is why the state is now involved. We met with RACF and the state and they gave us some things that we had to agree to including restoration of the wall behind that building. Once we sign the Mitigation Agreement, we hope to get that approval. We have been watching that building very closely, and if it shifts or causes any concern, we put everyone on notice. If needed, we will immediately move in with a Declaration of Emergency. The cost is approximately \$300k, and we are moving forward. The engineering has started and we are ready to bring it down. This is not something that the Borough likes to do, and please remember that when the Cast Iron Bridge project started, there was a plan to demo a building, which the Borough disagreed with and ultimately the plans were redone to leave that building up. Paul Synuria noted the poles at that intersection will be replaced soon, and we may have to move into emergency status at that time. Tracy Sheehan Zivkovich noted that it is the Mayor's duty to do so, and he is prepared to move on it if need be. Everyone in the vicinity was made aware of the meeting we had, and we had one resident in attendance.

The borough parking lot signage and overnight parking. Some of the overnight parking is from bank residents. The bank tenants do not have enough parking. The bank owner is possibly taking down buildings behind Fiddles, so ultimately those tenants can park there, but at this time, there is no parking for some of them. Mike Walters noted that he spoke with some people and they asked if we could do "Event Parking" by the library or behind Bill Brown's. Tracy Sheehan Zivkovich noted that the Events Packet does not currently ask about parking, but it is something we could add to the form. Simple signage for "Event Parking" would be helpful for local businesses. Paul Synuria would like to discuss signage for Event Parking to see what we can do. We can discuss charging for tenant parking with Solicitor, Mitch Mitchell.

The Perennial Project applied and received funding for Hope Park. We have a Lease Agreement for that area that basically says all materials will be given to the Borough. It is a short-term 5-year lease. The portion for the archway is also in this Lease. Solicitor, Mitch Mitchell thinks an established right-of-way is something we should consider as well. Tracy Sheehan Zivkovich notes that things are going to be installed and erected soon. Kasandra Ward would like to read the Lease agreement prior to making any motions. Solicitor, Mitch Mitchell noted there are some insurance provisions they made us put in there that need to be added to our existing policy. Mike Walters asked for some clarification that the Lease is between the RACF and the Borough. Tracy Sheehan Zivkovich noted that the idea is to create outdoor space for kids but have it be a non-permanent space, as the big goal is to redevelop that space, and once that happens, the non-permanent space and any temporary structures can be moved to another Borough location to continue to be enjoyed by the Borough. Solicitor, Mitch Mitchell clarified that the purpose of this is to be sure that whatever is agreed to is done so by the organizations that own the properties.

The Northside parking lot needs to be resurfaced. Motion by Mike Walters to advertise the repaving of the parking lot on the Northside through an RFP. Second by Paul Synuria. Tracy Sheehan Zivkovich noted the measurements and material requirements should be included. All in favor. Motion carries.

Paul Synuria spoke to Fiddles again regarding concrete poles. No additional information available.

Motion by Paul Synuria to vacate 17th and River Streets. Roll call vote: Paul Synuria, yes; Mike Walters, yes; Kasandra Ward, yes; Jackie Jackson, yes; Tracy Sheehan Zivkovich, yes. Votes are unanimous. Motion carries.

There are two proposals in our packets for the trees at Ms. Gore's house. Ms. Gore noted she made at least 25 calls and only received two bids. Both bids are in the amount of \$1,550 to cut and grind. To only cut it, the bids are in the amount of \$1,100 and \$1,250. Mike Walters makes a motion to choose Jim's Tree Service to remove the tree at Ms. Gore's property.

Kasandra Ward asked if they do not grind the stump, can they still treat it, which Mike Walters noted in the affirmative. Tracy Sheehan Zivkovich interjects that there are two quotes from two different companies. These quotes are not addressed to Borough Council, but rather addressed to Ms. Gore. The

Borough policy states that all RFPs must come in sealed envelopes to the Borough, and Tracy Sheehan Zivkovich is cautioning Council that these are outside of our rules. Ms. Gore noted that she did inform them that it was for the Borough, but due to the tree being on her property, they wrote them directly to her. Tracy Sheehan Zivkovich noted that there have been issues in the past regarding open bids coming into the Borough, and policy changed more than two years ago. Please proceed with that thought in mind. Second by Kasandra Ward to award the contract.

Kasandra Ward asked about the minimum bid regarding sealed bids – is there an amount that can be open or are all bids required to be sealed. Jackie Jackson asked if we had to advertise it, which Tracy Sheehan Zivkovich noted it just has to be announced. Solicitor, Mitch Mitchell noted there is no formal advertisement requirement for this as it is under the \$6,000 requirement, however, Tracy Sheehan Zivkovich is talking about the transparency aspect of it with sealed bids. Ms. Gore noted that Mike Walters tried to get a bid, and was unsuccessful and spent a lot of time on it. She stepped in, spent the time, and tried to get the bids. Solicitor, Mitch Mitchell noted that her doing so was not an issue, but rather that they did not submit it directly to the Borough. It is a technicality. Paul Synuria asked if the Borough wants to get into cutting trees down on people properties. He has seen nothing that says that tree is in imminent danger of falling. If we spend \$1,000 on that tree, and someone else calls regarding their tree and wants it cut, where does that leave us.

Roll call vote: Paul Synuria, no; Mike Walters, yes; Kasandra Ward, yes; Jackie Jackson, no; Tracy Sheehan Zivkovich, no. 3-no; 2-yes. Motion denied.

Melissa S. O'Brien discussed the completion of the Municipal Audit, the PSAB survey, and the PURTA filing. Tracy Sheehan Zivkovich noted that we were able to complete our Municipal Audit nine months ahead of time, thanks to having a third Auditor. We have a pension audit in the works which will hopefully be completed by the next meeting.

CODE ENFORCEMENT – PAUL SYNURIA

There were 26 complaints answered this month, 2 house inspections, 4 court hearings, 59 citations, and 5 letters issued. Monies collected at the MDJ were \$257.15.

There are a considerable number of delinquent garbage bills. If anyone is getting bills that are not theirs, please call County Hauling. There are several unoccupied properties on the list, which we do not always know which houses are vacant and which are occupied. Woody will be fining people soon regarding garbage. It is the resident's responsibility to call the garbage company, not Council and not the Borough's. Mike Walters would like to add that he received a bill from County Hauling and it stated that he has not paid his bill in three months, but he does not have trash service as he has a dumpster through another company. Paul Synuria noted he had a few people who had issues, and between Council, the Borough secretary, the resident, and the garbage company, they were finally resolved. It is not our job as a Borough to solve billing issues.

Tracy Sheehan Zivkovich noted that if you live in an area where there is trash, and you want to call he Borough, give us as much information as you can so that we know if the property is vacant or if the residents are just not paying their bill. Paul Synuria noted that County Hauling started with a list from the sewage authority, that is completely different from a trash list.

FIRE – PAUL SYNURIA

For the month of March, Northside responded to 20 total calls, including 4 fires, 6 rescue and EMS calls, 1 hazardous condition, 5 service calls, 4 good intent calls, and 0 false alarms.

For the month of March, South Brownsville responded to 25 total calls, including 8 fires, 7 rescue and EMS calls, 1 hazardous condition, 4 service calls, 4 false alarms, and 1 special incident.

Chief Jordan Sealy noted Northside is working on a few fundraisers and grants. The fire whistle was fixed at no cost to the Borough.

Melissa S. O'Brien spoke on the FEMA workshop that she attended on Monday. As more meetings take place, Council will continue to be notified and a plan of action will need to be done.

Paul Synuria noted that Ordinance O-02-2022 is in our packets for review. This is for the SWEEP Program that will help to clean up the town. We have to create an appeals board for this program almost immediately. Tracy Sheehan Zivkovich asked if this would replace the way we are currently doing Code Enforcement, which Paul Synuria noted it would work with Code Enforcement. Mike Walters feels that the Ordinance should be provided when citations are handed out. Paul Synuria noted that tickets will need to be purchased. Tracy Sheehan Zivkovich noted that this is a proposal to advertise a new ordinance. Mike Walters asked if we did not have an ordinance that currently states any of this. Paul Synuria noted that our regular ordinances get passed over at the MDJ level, and this SWEEP ordinance is more effective as it allows us to cite people on the spot, rather than get a warning first and go to the MDJ. Jackie Jackson asks how many vehicles a person can have on their property. Tracy Sheehan Zivkovich noted if vehicles have registration and valid plates, we cannot do anything. Paul Synuria noted

that Woody was told by the MDJ that if people have garage on the street, we currently have to give them 10 days to clean it up.

Solicitor, Mitch Mitchell noted that law enforcement can only do so much. There are a lot of things that go into code, and citations establish layers of formal notice. Someone who is continuously violating ordinances is going to have to eventually stop. If we continue to put out these tickets and people do not pay them, we will still end up at the MDJ level for enforcement. This ordinance is a step in that direction. Mike Walters asked if the citation was given to the property owner or the tenant, as he just went through this with a rental he owns. He just received a citation for garbage at his rental which he was unaware had issues as he does not drive by that property on a regular basis. Solicitor, Mitch Mitchell feels this is key as we want the conduct to change with bad behavior. If property owners can just exist without worrying how their properties are being used, they are just going to collect their checks and carry on.

Paul Synuria added that he is also looking at a nuisance ordinance to layer with this ordinance.

Kasandra Ward asked if any of this can end up as a lien on the property. Tracy Sheehan Zivkovich noted that it gives us the ability to notify the right people, that we can clean it up at a cost or a lien, so yes. This is not a reflection on Woody, but rather Council taking it to the next level. Mike Walters asked if this would help the people who were here for the BHS, which it would as it would cite the owner. Paul Synuria hopes that we do not get many fines after this is active, and people just keep their property nice. Tracy Sheehan Zivkovich noted we can amend the ordinance in the future if need be. Kasandra Ward asked if we could get copies of this to the BHS since they have so many issues.

Motion by Paul Synuria to advertise O-02-2022. Second by Jackie Jackson. Roll call vote: Paul Synuria, yes; Mike Walters, yes; Kasandra Ward, yes; Jackie Jackson, yes; Tracy Sheehan Zivkovich, yes. Votes are unanimous. Motion carries.

ECONOMIC DEVELOPMENT – BARBARA PEFFER
Barbara Peffer was unavailable.

LIBRARY – PAUL SYNURIA
The library will have fingerprinting ID available starting May 11, 2022.

PUBLIC RELATIONS – BETH BOCK
Beth Bock was unavailable.

PUBLIC WORKS – Kasandra Ward
Kasandra Ward noted that this is her first report for Public Works. She was baptized with her first storm being a 6-8" snowstorm. We were able to get out and clear the streets and all went well. After that, there was a series of icy conditions that our crew was able to get ahead of. The drain issues were an eye-opener for her, especially the one at the Beharry property with standing water and rain coming down, the drain was a mess and needed a backhoe to fix and unclog it. There may need to be more work (pipes or a catch basin?), but it was fixed for the property owners. Homer Yeardie did a great job and helped us out. The outreach and the relationship with the Township is a big help.

Kasandra Ward would like to thank Melissa S. O'Brien for preparing the flyers for street sweeping, and also Beth Bock and the team for helping to get them out to people. The next time we do this, we are hoping to get all of the streets swept. She spoke with Joe B and the Perennial Project and they are willing to give us the money to rent the sweeper next time.

The street crew is doing a lot of their own maintenance on our equipment, saving the Borough a lot of money. If they cannot do the work, they are reaching out to their network, such as Mlaker and the Township, for help.

We had an incident by Pickers where the bricks fell off the wall after a car hit the railing and knocked the bricks off. The solution was to put a chain on the post not only to stabilize the area, but also for safety reasons. If anything happens in the future, the chain will hopefully help to secure it a bit.

Mike Walters noted that he, Kasandra Ward, and Dave Miller did a walkthrough for the Cast Iron Bridge project. They discussed how to secure the brick. They will ultimately lose that anyway, but how do we do this now and not spend a lot of money. Mike Walters did test the electrical there and it is dead. There was a pole at one time, and the wires were just hanging there, so he and Lew cut those wires.

Kasandra Ward noted that our street crew is currently filling potholes and will soon be cutting grass. Potholes are a labor-intensive effort. There was a metal plate missing on the sidewalk in front of Hope Park. Lew replaced that with donated material from Heartland.

There is an Ordinance O-03-2022 for digging up the street. We are hoping this simplifies the street dig process. This is a good-faith attempt to show that we are willing to work with the companies to get the fees that we are due. She briefed Lew about this Ordinance and discussed having him mark off the area that should be redone based on this Ordinance. The curb-to-seam and curb-to-curb changes were key.

Solicitor, Mitch Mitchell suggested taking photos when digs happen. Kasandra Ward suggested having Lew take a picture and email it to Melissa S. O'Brien for the file so we have a timeline of what happens. Tracy Sheehan Zivkovich noted that this new Ordinance is precise as to what is expected of the utility companies, where the current Ordinance may not have been so clear, and also required milling and paving so far past the original dig. This Ordinance brings clarity to the Borough's requirements. Adding a marker from our street crew will show the utility companies exactly what our expectations are. Finally, there is an outstanding bill from a utility company that we promised to go back to our Ordinance and review and possibly updates, which we have now done. Tracy Sheehan Zivkovich and Kasandra Ward noted they feel this is a good compromise.

Motion by Kasandra Ward to advertise Ordinance O-03-2022 regulating street digs. Second by Paul Synuria. All in favor. Motion carries.

Kasandra Ward does not believe Aubrey Lane should be closed permanently. That affects liquid fuels money that we get, and if we take away a street, we will lose some of that funding. There is concern that cars will be damaged and sue the Borough. If we place a sign there that says "Dip" or "Slow Down" it eliminates our liability. Mike Walters feels that we should make it a one-way street from Prospect to Cadwallader which would allow us to keep our liquid fuel funding. Kasandra Ward noted the fence on the corner eliminates the visible fence line. Another option would be a mirror across the street. Tracy Sheehan Zivkovich feels those are all great suggestions and can be done under Kasandra Ward's committee. Anytime we talk about closing streets, we can potentially lose liquid fuels money.

Mike Walters noted the trees on Hollow Road are an issue as they are very low hanging. There is a concern with trees falling on a car.

RECREATION – JACKIE JACKSON

Jackie Jackson discussed the Ducky Race, which will be held on August 6, 2022.

The Deed for Fenwick Park is finally completed. Jackie Jackson had a meeting with Ashley Schultz at the DCNR regarding the Fenwick Park grant. Jackie Jackson received a certificate for the LSA grant.

Jackie Jackson makes a motion to apply for a grant for Fenwick Park through the Pirate's website. We are unsure of the total amount of the grant. Second by Paul Synuria. All in favor. Motion carries.

Jackie Jackson noted there is a Greenways Trail grant available. If she applies it can extend the bike trail and walking trail. There is a \$100 fee to apply. The deadline is April 30, 2022. Kasandra Ward asked where it would extend it to, and Council feels the wharf is the direction we want to go. Tracy Sheehan Zivkovich asked if Jackie Jackson could use her fundraising for this application fee, which she applied in the affirmative.

Jackie Jackson makes a motion to apply for the Greenways Trail grant, using money from her fundraising committee. There needs to be a workshop meeting with the engineers with possibilities and pros and cons. All in favor. Motion carries.

Paul Synuria noted the fence at Fenwick Park has been repaired.

Tracy Sheehan Zivkovich will get Luzerne Park to the table regarding their meetings.

TAX BUREAU – TRACY SHEEHAN ZIVKOVICH

Fayette County sent over the assessed changes on Borough properties for the last month.

SOLICITOR'S REPORT

Solicitor, Mitch Mitchell attended the zoning variance for the Novak Funeral Home. There was no opposition and it went through seamlessly. They are subdividing to make the property more marketable in the event it is sold. Melissa S. O'Brien noted that we did receive the Novak subdivision map if anyone was interested in viewing it.

Solicitor, Mitch Mitchell received correspondence from Davis & Davis on behalf of Betty Costantino asking us to consider her request to park on her sidewalk. Paul Synuria would like to table this until next month. Kasandra Ward asked what Ms. Costantino was asking, which Paul Synuria noted she would like to drive over her sidewalk to park. Kasandra Ward noted Ms. Costantino would be on someone else's property if allowed to do this. There was a public handicapped parking spot posted right next to her home. Kasandra Ward visited Ms. Costantino's property and in her opinion, we have already granted the public spot next to Ms. Costantino's home, and we have done all we can do at this point, as anything else we do would compromise the neighbors and everyone else in that residential area.

Motion by Paul Synuria to note that we have done everything possible for Ms. Costantino's parking issue. Second by Jackie Jackson. All in favor. Motion carries.

OLD BUSINESS

We received no interest for the Civil Service Board, 7 and are still seeking residents who are interested.

We are still adding things to the Comprehensive Plan. Tracy Sheehan Zivkovich asked Jolene Hough to please let the Borough know if she sees projects out there through the BHS or BARC, as anything we add to the Comprehensive Plan will help with funding in the future. Paul Synuria asked if we can include residential blight to the Comprehensive Plan.

Mike Walters spoke with Ron White regarding the DOL violation notice twice already and Mr. White reached out to Angela Liberatore regarding her requests and let her know that this is not a hot water boiler, it is a steam boiler and some of the things she asks for do not apply. Paul Synuria noted that Angela Liberatore reached out to him at 7:30 a.m. today and left a message, and he informed her that Mike Walters is her contact person. Tracy Sheehan Zivkovich is asking Solicitor, Mitch Mitchell to respond to this letter so we are in compliance at least with responding. They cited us on something we do not have and also something they inspect annually. Mike Walters responded to finding #1, where they request we "Equip the boiler with two temperature-operated controls. The boiler shall have a high temperature limit control, with a manual reset, that will cut off the fuel supply to prevent water temperature from exceeding the maximum allowable temperature," but from what White's Heating stated, there are no gauges for the type of equipment the Borough has, as they are not hot water heaters. At this time, Mike Walters is requesting something in writing for us to send to Angela.

Paul Synuria spoke on the Lafayette Trail. There will be a public dedication event on Friday, June 17, 2022. The marker will be sent directly to the Borough.

Tracy Sheehan Zivkovich submitted two grant applications. The first one was for a maximum of \$10,000 for wharf renovations. The second application went in and was for \$1,000 for operational issues within the Borough.

NEW BUSINESS

There is a Resolution for wharf grant funding from the Greenways and Trails grant. This grant is fully funded from other grants. Tracy Sheehan Zivkovich and Jackie Jackson noted they will have a conversation to be sure they are not overlapping and applying for the same grant.

Motion by Paul Synuria to approve the Resolution R-05-2022. Second by Jackie Jackson. All in favor. Motion carries.

Paul Synuria would like to table the PennDOT right-of-way offer until next month's meeting. Kasandra Ward asked if the meeting with Dave Miller discussed this, and Mike Walters feels that it did not. Paul Synuria believes the offer is for the light poles and lights and if so, will the Borough still be responsible for paying for the electric and the repairs.

Motion by Kasandra Ward to approve the Lease for Hope Park. Second by Jackie Jackson. All in favor. Motion carries.

CORRESPONDENCE – TRACY SHEEHAN ZIVKOVICH

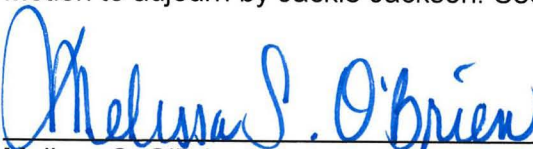
Please review the correspondence in your packets from the Municipal Authority, Columbia Gas, and the minutes from Luzerne Park and the TCBA.

Tracy Sheehan Zivkovich noted that there is grant application open right now that could help with Hollow Road. That grant could be \$300-500k.

Kasandra Ward asked about Jersey barriers and if we owned them. Paul Synuria thinks we own the ones on the bridge. We probably have not purchased them in nearly 30 years.

MEETING ADJOURNMENT

Motion to adjourn by Jackie Jackson. Second by Mike Walters.


Melissa S. O'Brien, Secretary/Treasurer



TREASURER'S REPORT

April 2022

BANK ACCOUNTS (adjusted through April 13, 2022)

General Fund	\$	84,302.69
Payroll	\$	352.54
Petty Cash	\$	430.74
Act 13	\$	21,398.70
K-9 Fund	\$	5,441.78
Fire Escrow	\$	1.00
Parking Authority	\$	1,920.59
PLGIT	\$	58,660.40
ARPA Grant Fund	\$	108,716.11
Comprehensive Plan Fund	\$	11,619.32
TOTAL	\$	292,843.87

DEPOSITS (adjusted through April 13, 2022)

Mayor Ross H. Swords, Jr.	Fines & Fees	\$	969.89
Clerk of Courts	Fines & Fees	\$	246.49
Brownsville Police	Police Reports	\$	15.00
Brownsville Township	Police Protection	\$	3,750.00
Drug Task Force	Police Protection	\$	352.00
MDJ	Code Fines & Fees	\$	257.15
Various	No Lien Letters	\$	15.00
Various	Occupancy Permit	\$	90.00
Various	Dumpster Permit	\$	70.00
Various	Building Permit	\$	203.00
Fayette County	Delinquent Real Estate Taxes	\$	3,284.84
Fayette County	Delinquent Fire Hydrant Taxes	\$	182.87
Fayette County	Delinquent Street Light Taxes	\$	563.94
Tena Congelio	Real Estate Taxes	\$	100,429.20
Tena Congelio	Fire Hydrant Taxes	\$	5,409.60
Tena Congelio	Per Capita Taxes	\$	1,528.80
Tena Congelio	Street Light Taxes	\$	10,819.20
Recorder of Deeds	Real Estate Transfer Tax	\$	452.62
SWRTB	Local Service Tax	\$	74.85
SWRTB	Per Capita Tax	\$	202.92
SWRTB	Earned Income Tax	\$	18,878.33
Brownsville Municipal	Refund of prior year	\$	1,565.95
County Hauling	Garbage Franchise Fee	\$	2,610.24
First National Bank	Interest	\$	4.70
Lapisardi	Rent	\$	150.00
PAWC	Street Digs	\$	176.00
Penn National	Refund	\$	22.00
PLGIT	State Shared Revenue	\$	90,391.76
Various	Mechanical Devices	\$	1,300.00
TOTAL		\$	244,016.35

BOROUGH OF BROWNSVILLE				
MONTHLY BILLS PAID - April 2022				
DEPARTMENT	VENDOR	FOR	AMT.	TOTAL
Finance	Amazon	Replacement arms for chairs	\$ 36.02	
	Checks for Less	General Fund Checks	\$ 63.95	
	DeLage	Copier Lease	\$ 158.02	
	EMC Insurance	Insurances	\$ 5,374.59	
	FayCo Assessment	Tax Collector Bond	\$ 183.00	
	First National Bank	TAN Loan Payment	\$ 5,100.80	
	Guardian Life	BEO Insurance	\$ 42.16	
	IRS	Federal Income Tax	\$ 4,668.54	
	Klamerus, Michael	Auditor Pay	\$ 200.00	
	Lawver, Jack	Auditor Pay	\$ 200.00	
	Martinak Planning	3rd payment	\$ 12,285.75	Comp Plan
	Microsoft	Office 365	\$ 75.00	
	Mitch Mitchell	Solicitor Fees	\$ 1,525.00	
	PA Department of Revenue	PA Taxes	\$ 757.03	
	PSAB	Pension	\$ 2,100.00	
	Postmaster	stamps	\$ 13.00	
	Quickbooks	Payroll	\$ 61.48	
	Sprowls Insurance	Treasurer Bond	\$ 1,283.00	
	SWRTB	EIC	\$ 770.68	
	Christina Thomas	Taxes	\$ 0.98	
	Trend Micro	Antivirus Software	\$ 63.55	
	UPMC	Deductibles	\$ 1,632.33	
	UPMC	Employee Insurance	\$ 16,432.82	
	West Brownsville Borough	TCBA Meeting	\$ 446.00	
				\$ 53,473.70
Buildings	Brownsville Municipal	Sewage	\$ 144.60	
	Columbia Gas	Gas Bill	\$ 956.78	
	PA American Water	Building	\$ 127.58	
	Terminix	Pest Control	\$ 63.00	
	West Penn Power	Electric	\$ 1,054.41	
				\$ 2,346.37
Police	Bender & Associates	Vehicle crime code updates	\$ 103.83	
	Bevard	Gas	\$ 679.43	
	C. Harper	Oil Change	\$ 76.46	
	FNB Equipment Finance	Lease Payment	\$ 7,676.05	ARPA
	Local 491	Union Dues	\$ 166.00	
	NAPA	Vehicle supplies	\$ 38.81	
	PSAB	Police Pension	\$ 2,246.24	
	Verizon Wireless	Police Phone	\$ 40.05	
				\$ 11,026.87
Streets	American Rock Salt	Salt	\$ 3,226.86	PLGIT
	Bevard	Gas	\$ 783.70	
	Brownsville Hardware	Supplies	\$ 223.37	PLGIT
	Brownsville Township	Street Sweeper	\$ 2,310.00	PLGIT
	JG Services	Gas	\$ 43.01	
	KS State Bank	Lease Payment	\$ 14,720.79	PLGIT
	LCFOWPA	Pension	\$ 11,108.56	
	Local 373	Union Dues	\$ 80.00	
	NAPA	Supplies	\$ 4.57	
	PA American Water	Water	\$ 24.48	
	Traffic Control	Repair & Maintenance	\$ 2,560.00	PLGIT
	West Penn Power	Street Lights	\$ 9,514.23	
	West Penn Power	Traffic Lights	\$ 500.30	
				\$ 45,099.87
Fire	Center Independent	Gas	\$ 337.40	
	PA American Water	Hydrants	\$ 1,154.83	
	SWIF	Workers' Comp	\$ 568.00	
	West Penn Power	Fire Whistle	\$ 48.10	
				\$ 2,108.33
	TOTAL BILLS PAID			\$ 114,055.14
BOROUGH OF BROWNSVILLE				
MONTHLY BILLS DUE - March 2022				
	Bills paid this month total	\$ 114,055.14		
The following bills are due this month:				
	All Around Fence Co	Ballfield Fence	\$ 1,043.00	
	Fayette County Assessments	RE books	\$ 368.79	
	Herald Standard	Advertisements	\$ 80.54	
	Legislative Reference Bureau	2022 Updates	\$ 18.00	
	PA Water	Borough Water	\$ 100.18	
	PA Water	Shed Water	\$ 23.07	
	PA Water	Hydrant Water	\$ 1,154.83	
	Sprowls Insurance	Crime (ERISA)	\$ 764.00	
	SWIF	Workers Comp	\$ 568.00	
	West Penn Power	Electric	\$ 5,630.87	
	TOTAL BILLS DUE			\$ 9,751.28
The following bills are due from the PLGIT Account:				
	PLGIT	2019 Audit Findings	\$ 19,592.00	
				\$ 19,592.00
The following bills are due before year-end:				
	McMillen	Grant Writing Fees	\$ 9,026.25	
	First National Bank	TAN Loan	\$ 35,000.00	
				\$ 44,026.25
	TOTAL BILLS DUE THIS MONTH			\$ 53,777.53