



REGULAR MONTHLY MEETING
Municipal Building

AGENDA

CALL TO ORDER

LORDS PRAYER

PLEDGE OF ALLEGIANCE

ROLL CALL

RECOGNITION OF VISITORS / PUBLIC COMMENT

January Minutes

Motion to approve the January 2, 2024, Organization Meeting Minutes

Motion to approve the January 10, 2024, Regular Meeting Minutes

February Meeting Agenda

Motion to approve the February 14, 2024, Regular Meeting Agenda

MAYOR'S REPORT – Mayor Ross H. Swords, Jr.

Department Report

Motion to allocate an amount not to exceed \$8,000 from the ARPA Funds to run wiring from a generator located on Borough property at 520 Market Street to the stoplights at both Fifth and Market and Broadway and Market

Patrolman Hiring Status

Police Fines

Request from Rotary

FINANCE COMMITTEE – Mike Walters

Department Reports

Motion to pay bills as they are presented

CD Investments

Budgets

Motion to accept the resignation of Lyssa Mauk as part-time secretary, effective January 31, 2024

Motion to hire _____ as a part-time secretary at the rate of \$11 per hour with no benefits

BUILDINGS & GROUNDS COMMITTEE – Mike Walters

Department Report

149 High Street Parking Lot

Albany & Market Damages

Borough Building Water Damages and Electrical Issues

Parking Lots, Parks & Playground Signage

Wharf Update

ECONOMIC DEVELOPMENT / INFRASTRUCTURE – Shane Ronzio

Department Report

Motion to submit a sealed bid for Parcels 02-06-0189, 02-06-0190, 02-06-0191, 02-06-0192 listed on the Fayette County Repository List, at a total cost not to exceed \$200 per parcel

Motion that the Borough immediately cease any action to investigate the sale of the Authority's system and that it terminate any agreement previously made with, or revoke any authorization to, any attorney or other person to investigate such a sale, at this time.

CODE ENFORCEMENT / PUBLIC SAFETY / NON-PROFITS – Brian Brashear

Department Report

Code Enforcement Hiring Status

LIBRARY – Brian Brashear

Department Report

PARKS & RECREATION – Jackie Jackson

Parks & Playgrounds

Motion to apply for a DCED Greenways, Trails, and Recreation Program Grant for improvements to Fenwick Park

Motion to apply for a DCNR Park Rehabilitation and Development Grant for improvements to Fenwick Park

PUBLIC WORKS – Kasandra Ward

Department Report

5-year Plan

Borough Streets & Street Signs – Upper Southside

Charles Street Bridge Update

Motion to approve Change Order No. 2, extending the completion date of the Charles Street Bridge Repairs from December 31, 2023 to April 19, 2024

Motion to pay Mar-Allen's invoice for Charles Street Bridge repairs, in the amount of \$160,411.99, which will be reimbursed by the grant

Street Paving, Sidewalk Repair, Curbs, Storm Drains, High Street Wall, Salt Silo

PUBLIC UTILITIES – Tracy Sheehan Zivkovich

Department Report

SOLICITOR'S REPORT

Solicitor's Report

Motion to approve the terms of the Consent Petition for Final Decree in the matter of Commonwealth of Pennsylvania v. Borough of Brownsville, which has not yet been filed or assigned a docket number in the Commonwealth Court of Pennsylvania, and to direct and authorize the Council President and Solicitor to execute the same on behalf of the Borough of Brownsville.

OLD BUSINESS – James Lawver

Nothing to Discuss

NEW BUSINESS – James Lawver

An executive session was held on January 25, 2024 at 6 pm via Zoom for purposes of discussing litigation and for attorney-client privileged discussions

Motion to advertise Ordinance O-01-2024 to Fix the Tax Rate

Motion to terminate retention of Widmer Engineer as Borough Engineer

Motion to appoint K2 Engineering as Borough Engineer

Motion to appoint _____ as a public representative to the Civil Service Commission for a term commencing 1/1/24 and ending 12/31/24

Motion to appoint _____ as a public representative to the Civil Service Commission for a term commencing 1/1/24 and ending 12/31/25

Motion to appoint _____ as a public representative to the Civil Service Commission for a term commencing 1/1/24 and ending 12/31/26

Motion to appoint _____ as an Emergency Management Coordinator for a term commencing 1/1/24 and ending 12/31/25

Motion to appoint _____ as a Deputy Emergency Management Coordinator for a term commencing 1/1/24 and ending 12/31/25

Motion to create the Historic Committee which will be comprised of the following: one representative from the Brownsville Historical Society, one representative from the Brownsville Area Revitalization Corporation (BARC), one representative from the Monongahela River, Railroad & Transportation Museum, one representative from the Brownsville Free Public Library, and one public representative, each with 2-year terms.

Motion to appoint _____ as a public representative to the Historic Committee for a term commencing 1/1/24 and ending 12/31/25

Motion to appoint _____ as a public representative to the Housing and Appeals Board for a term commencing 1/1/24 and ending 12/31/25

Motion to appoint _____ as a public representative to the Luzerne / Patsy Hillman Park Board for a term commencing 1/1/24 and ending 12/31/28

Motion to appoint _____ as a public representative to the Municipal Authority for a term commencing 1/1/24 and ending 12/31/28

Motion to appoint _____ as a public representative to the Planning Commission Board for a term commencing 1/1/24 and ending 12/31/24

Motion to appoint _____ as a public representative to the Planning Commission for a term commencing 1/1/24 and ending 12/31/26

Motion to appoint _____ as a public representative to the SWEEP/IPMC Appeals Board for a term commencing 1/1/24 and ending 12/31/26

Motion to appoint _____ as a public representative to the Vacancy Board for a term commencing 1/1/24 and ending 12/31/25

FAYETTE COUNTY – James Lawver

Fayette County Ordinance Establishing Requirements for Notification of Parcel Improvements to the County Assessment Office

CORRESPONDENCE – James Lawver

Borough Contact Information and Committee Assignments

Brownsville Municipal Authority Minutes

Fell Township Letter

Luzerne Park Minutes

TCBA Meeting Notice

PUBLIC COMMENT PERIOD

ADJOURNMENT